

**POSTS IDENTIFIED TO BE
RESERVED FOR PERSONS
WITH DISABILITIES
GROUP 'D'**

POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
1	STARTER (MOTOR TRANSPORT)	S,ST,MF,SE,H	OL,OA,HH,BL	Starter; Vehicle Time Recorder, (Motor Transport) keeps daily record of arrival and departure of buses at bus stations or terminus. Regulates running of buses to time schedule. Records serial number of tickets blocks on bus-conductors way bill at start and end of each journey. Informs superior officers about heavy rush of traffic necessitating diversion of buses or running of extra buses. Attends to enquiries from public about timings, fare, etc. Marks attendance of Bus Drivers and Bus Conductors, allots them duties and arranges for relief crew in place of absentees. Reports to supervisors, cases of gross irregularities and malpractices. May take charge of lost property handed over by Bus Conductors.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Some jobs involve the hazard of high voltage. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, wherever necessary. The incumbent of HH category should possess functional communication skills.
2	DAFTARY ATTENDANT	S,ST,W,MF,SE	OL,OA,B,LV,HH,	Daftary; Attender supplies stationery articles to officials, prepares envelopes, weighs and affixes postage stamps on outgoing dak, binds registers, loose files, books etc. and performs other miscellaneous work. Sorts out files according to number or other distinguished marks. Helps Record Clerk in stitching papers or typing bundles and marking them. Arranges files in racks or other special receptacles in prescribed order or as instructed by Record Clerk. Takes inventory of stationery items received from central stores and helps Record Clerk in getting them entered in registers. Collects indent from Record Clerk and supplies stationery articles or files to indentors against acknowledgement. Weighs covers of outgoing dak, affixes correct stamps on them and fastens them for posting. May prepare new envelopes from rough paper and paste economy slips. May operate duplicating machine and cyclostyle required number of copies. May supervise work of peons. May attend to any other duties allotted.	The work is performed mostly inside. Occasional field work is involved. Incumbent usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
3	PEON OFFICE (BOY)	S,ST,W,PP,L,KC,SE,R,W,C,MF	OL,OA,B,LV,HH,	Take files and other papers from one place/ table to another. Comes out articles orders of sundry nature in the office. Maintains a peon broke.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary. Moberity and Bilateral hand activities should be adequate.
4	BEARER	S,ST,W,BN,L,MF,SE,H,C.	BL,OL,LV,HH	Serves food, snacks, beverages to customers, guests in hotels, bars, and restaurants. Prepares table with clean linen, condiments containers, glasses, menu-card and obtains orders from customers. Collects food, beverages, snacks etc., from kitchen according to customers' orders from Pantryman and serves them. Waits on customers periodically for additional requirements, of food etc. Removes used plates, cups, saucers from table and presents bill to customers and collects cash and hands it to Cashier.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary. Moberity of the incumbent should be adequate.
5	WASH BOY/ DISH CLEANER	S,ST,W,L,PP,BN,MF	BL,OL,B,LV,HH	Cleans the dishes utensils etc. Collects the used dishes, cups, plates etc. Put them in the cleaning place, washes with cleaning powder / detergent, cleans and dries. Keep cleaned articles in the racks etc.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, wherever necessary.

ABBREVIATIONS USED : S=Sitting, ST=Standing, W=Walking, BN=Bending, CRL=Crawling, CL=Climbling, JU=Jumping, L=Lifting, KC=Kneeling & Crutching, RW=Reading & Writing, MF=Manipulation by Fingers, PP=Pulling & Pushing, SE=Seeing, C=Communication, H=Hearing, OA=One Arm, BA=Both Arms, OAL=One Arm and One Leg, BLA=Both Legs & Arms, BLOA=Both leg & one arm, OL=One Leg, BL=Both Leg, CP= Cerebral Palsy, LC= Leprosy Cured, OH= Orthopaedically Impaired, VH= Visually Impaired, B=Blind, LV=Low Vision, HH= Hearing Impaired

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6	Lascar a Mazdoor	S,ST,W,MFR,RW,SE,HC	OL,OA,B, LV HH,	Lascar performs variety of unskilled miscellaneous tasks in office or establishment such as carrying of papers and files from one section to another delivering of local dak going out for local purchases depositing bills in treasury bank etc. running errands and calling litigants to appear in court. Carries papers files etc. to different sections or superiors. Attends to superiors and carries out assigned duties. Delivers local dak to addressees. Assists Despatch Clerk in fastening envelopes affixing postage stamps and posting of mail. Is designated as Jamadar if attached to head of Department or Order Peon if attached to other officer. May operate simple office envelope stamping machine, etc. May perform duties of watchman. May perform duties of watchman. May deposit bills in Treasury and may encash bills and cheques from Treasury or Bank.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, wherever necessary.
7	DUSTING MAN FARASH, SAFAI KARAMCHARI / CLEANERS	S,ST,W,BN,L,PP,K,C,SE	OA,OL, LV, HH	Dusting Man, Office; Farash, Office performs routine unskilled duties in office or establishment such as dusting of rooms and furniture and opening and closing office. Gets rooms swept by Sweeper in his presence. Dusts office tables, chairs, doors, windows, etc. Sprays periodically DDT or other insecticides. May sweep office or institution. May work as watchman and guard office or institution during day or night.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
8	PROCESS SERVER	ST,W, MF,L,RW,SE,C	OA,OL,B ,LV HH	Process Server server summons or other processes of law issued by court, on parties concerned for appearance in courts or for realization of dues etc. Receives list of summons and processes to be served on parties from Reader, Court or from other competent authority. Serves summons or process on parties by delivering one copy of summons after taking acknowledgement on second copy. Affixes copy of summons or processes at prominent public places, doors or houses of concerned parties, if parties refuse to accept summons of processes. Deposits copies of summons served together with unserved summons with reasons for non-service to competent authority. May attend to court duties and call parties or litigants into court by calling their names.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
9	UNSKILLED OFFICE WORKER	S,ST,W,BN,PP,L,KC,SE	OA,OL, B,LV HH,	Workers Reporting Occupation Unidentifiable or Unclassifiable included under this classification are those who are reporting occupations that cannot be identified not sufficiently well described to permit classification or not classifiable elsewhere because of crroneous reporting or for other reasons.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
10	POST MAN (City)	S,ST,W,MFR,RW,SE. HC	OA,OL,B, LV HH,	Postman collects dak, parcels, registered and insured covers, V.P. articles, money orders etc. from post office and delivers them to addresses residing in his allocated area. Collects letters, registered covers, money orders, registered and unregistered parcels. V.P. articles, etc. from post office against receipt to deliver them to addresses. Keeps record of important letters, articles in register maintained by him. Sorts them according to street and house numbers. Plans route and arranges dak and articles accordingly. Delivers ordinary dak at respective addresses and registered letters, money orders, V.P. articles to addressee are doubtful. Receives and records payment of bearing or under paid letters and V.P. articles. Deposits acknowledgement receipts, money collected and undelivered articles in post office. May collect mail from letterboxes. May sort out incoming mail for distribution to postmen. May supply money order and acknowledgement forms to public on request.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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11	VILLAGE POSTMAN	S,ST,W,MF,SE,H,C	OA,OL,B, LV, HH	Village Postman collects letters, parcels, registered and insured covers, telegraphic and ordinary money orders, V.P. articles, etc. from post office and delivers them to addressees in villages. Collects dak such as letters, money orders, parcels, registered and insured letters etc. of his beat from post office against receipt. Checks and sorts them according to villages and enters them in his book. Arranges dak according to route for delivery. Delivers ordinary mail at addressees given and important dak such as registered letters, money orders, parcels, etc. to addressees, after obtaining acknowledgements or receipts from them. Takes signatures of witnesses for payment of money order when identify of addressee in not known or doubtful. Receives postal charges and maintains records of payment received for bearing or underpaid letters and V.P. articles. Deposits acknowledgement receipts, money collected and undelivered articles in post office. Collects mail from letter boxes and delivers them to post office.	The work is performed mostly Outside .Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, wherever necessary.
12	TELEGRAPH MESSENGERS	S,STW,MF,SE,H,C	OA,OL,HH,LV	Telegraph Messenger delivers telegrams to addressees in quickest possible way and gets signature, date and time of delivery recorded on prescribed form. Collects telegrams and delivery slip bearing serial numbers of telegrams from telegraph office. Tallies number of each telegram with number in delivery slip to ensure correct delivery. Takes shortest route, generally riding auto or bicycle, for expeditious delivery of telegrams to addressees, their Authorised agents or nearest relatives. Obtains signature of recipient with date and time on delivery slip as acknowledgement of receipt. Hands over delivery slip and undelivered telegrams, if any, to office concerned. May also work as Despatch Rider.	The work is performed mostly Outside.Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, wherever necessary.
13	MESSENGER DAK, PEON	S,STW,MF,SE,H,C	OA,OL,HH,B,LV	Messenger; Dak Peon takes letters, files etc. from office, industrial establishments, institutions or individuals for delivery to local addressees and obtains receipt of delivery. Collects daily dak, files, etc. from establishment, institution, office etc. where employed, tallies them with entries made in peon book, puts them in dak bag for security and walks or cycles to respective addressees to deliver them. Distributes letters, dockets, files, etc. to addressees or officials marked and obtains acknowledgement in slip or on peon book. Weighs letters, documents, files etc. for affixing appropriate stamps for dispatch by post. Receives dak from Despatch clerks and posts ordinary letters in letter box. Hands over registered covers to Postal clerk and obtain receipt of posting with date and time. May perform other unskilled office routine work. May work as Despatch Rider. May prepare empty envelopes and paste economy slips on them.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, wherever necessary.
14	LETTER BOX PEON	S,W,CMF,SE,H	OA,OL,B,LV,HH	Letter Box Peon collects letters from letter boxes installed within his areas at scheduled hours and delivers them to post office. Follows planned route to clear letter boxes in his beat at fixed hours. Unlocks letter box and collects mail into mail bag. Removes plate indicating hours of clearance and replaces it with new plate indicating next clearance hour. Locks letter box and ensures proper fixation of hour plate and lock. Clear all letter boxes and delivers bags containing mail to post office. May sort incoming and outgoing mail at post office. May stamp letters and covers, seal bags and load or unload them in mail van.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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15	MAIL CARRIER	S,ST,W,MF, RW,HC	OL,B,LV,HH	Mail Carrier transports mail bags in van or cart to and from different post offices and railway station in his area. Collects mail bags from head post office or railway station. Counts and acknowledges their receipt. Loads mail bags in proper order in mail van or cart. Accompanies mail bags in van or cart for security, delivers them at railway station or post office and obtains receipt of delivery. Collects outgoing and local mail bags from post office, counts them and acknowledges their receipt. Delivers them at head post office against receipt. May assist in stamping, sorting and distributing letters. May carry mail bags manually. May work as Letter Box Peon.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
16	RUNNER MAIL (Cities)	S,ST,W,MF,SE,HC	OA,OL,B,LV,HH	Runner, Mail collects and delivers letters and other postal articles from and to different village post offices and postal agencies. Collects mail bags from head post office, counts them and acknowledges their receipt. Carries and delivers them to specified post offices or places and obtains delivery receipts. Collects outgoing mail bags, counts and acknowledges their receipt and delivers them at main post office against acknowledgement. May work as Sorter and Mail Carrier. May carry with him spearhead stick fitted with small bells to ward off wild animals.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
17	Drying machine operator	ST,W,MF,PP,BN,L,SE,H	OL,HH	Drying Machine Operator; Drying Tumbler Operator dries washed or dyed garments by operating hand or electrically driven drying-machine tumbler. Loads cleaned or dyed articles into drum of for article to remain in drum according to its nature and texture. Manipulates hand levers or electric switches to start drum and electric fan, and turns hand valves in steam pipes that supply hot air to drum. Stops or switches off machine and ensures that articles are thoroughly dried and odour of cleaning fluid is removed. May operate extractor or washing machine.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
18	SORTER	S,W,MF,SE,HC	OA,OL, LV, HH	Sorter sorts material and products for quality, condition, grade, size or colour according to specification or standard by visual examination, measuring or simple mechanical aids. Picks up material or products by hand and examines them by sight and touch for defects such as discolourment, quality, cracks and sorts them according to class, grades, sizes, quality, colour and other characteristics. Discards inferior or defective items and foreign matter. Mats, counts, tags, bunches or places together lots of identical or similar products in racks, packing boxes, containers, baskets, crates for storages, shipment or other processes. Records numbers, sizes, quantities of sorted materials and products for identification. May affix identifying information on sorted material and products. May be designated according to product sorted as WOOL SORTER, HAIR SORTER, BRICK SORTER; ROOFING-TILE SORTER, SEWER PIPE SORTER, or according to work performed APPLE SORTER, POTATO GRADER; COCOON SORTER etc.	The work is performed mostly Outside. Some of the Jobs may require colour vision and adequate vision. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
19	SORTER TELEGRAM	S,W,MF,SE,HC	OA,OL,LV,HH	Sorter, Telegrams sorts and arranges copies of telegraph messages received and transmitted at telegraph office and maintains their record. Collects copies of telegraphic messages transmitted and received for delivery from Telegraphists. Sorts and arranges copies of telegrams by categories e.g. received, transmitted, press, whether, air, land and foreign etc. and files them separately, nothing their	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

				serial number and labeling, and ties them into separate bundles for safe custody.	
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20	DELIVERY ASSISTANT	S,ST,W,PP,L,BN,MF,SE,C	BL,OL,B,LV,HH	Deliveryman delivers goods such as provisions, bakery products, laundry etc. at customer's residence or other places as directed. Places indents with stores for supply of goods according to orders to be executed. Arranges orders according to areas or localities. Ensures that all articles are properly packed and loaded in delivery van, push-cart, trolley or tricycle. Goes from door to door along with vehicle and delivers goods to customers according to their instructions. Collects money from customers and issues receipt for same. Ascertains further requirements of customers and books orders if necessary. Maintains accounts of deliveries made, cash and cheques, etc. collected. Returns undelivered packages to stores. May take additional goods usually in demand and sell them to customers in area or localities visited.	The work is performed mostly Outside.He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
21	LINEN KEEPER	S,ST,W,BN,L,MF,SE,C	OL,B,LV,HH	Linen Keeper supplies linen needs of rooms, lounges and dining halls of hotel. Maintains linen register indicating stock position of various types of linen. Issues clean linen (bedcovers, table-cloth, napkins, towels) to rooms and dining halls in place of dirty or soiled ones. Sends soiled linen to laundry, and collects washed and pressed articles. Sorts out linen that requires repair or replacement and recommends purchase of fresh linen. May mend or sew linen.	The work is performed mostly Inside .Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
22	TEA / COFFEE MAKER	S,ST,W,MF,L,B	BL,OL,B,LV,HH	TEA AND COFFEE MAKER brews and prepares beverages like coffee and tea in hotels, clubs or similar establishments and ensures proper cleanliness of stall.	The work is performed mostly Inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
23	COOK, INSTITUTIONAL	ST,W,BN,L,MF,SE,C	OL,LV,HH	Cook Institutional prepares, seasons and cooks soups, meats, vegetables, desserts and other foodstuffs for consumption in hotels, restaurants and other establishments. Fries, boils, broils, roasts or steams vegetables, meats, fish and other food to prepare dishes listed on menu and prepares salads, sandwiches, cakes, fruit juices and other cold foods. Supervises dish washing and preparing of vegetables and other foodstuffs for cooking. May specialize in preparing a particular type of food, such as meat, salad, pastry or vegetables, and be designed accordingly.	The work is performed mostly inside. Ocasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

24	COOK	ST,W,BN,L,MF,SE,C	BL,OL,LV,HH	cooks soups, meats, vegetables, desserts and other foodstuffs for consumption in hotels, restaurants and other establishments.	The work is performed mostly inside. Occasional field work is involved. he usually works alone .Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
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25	COOK, SHIP	ST,W,BN,L,MF,SE,C	OL, LV, HH	Cook, Ship on board hip. Plans menu taking account of foods in season and local availability. Cooks food stuffs in quantities according to menu and number of persons to be served. Cleans, cuts and cooks meat, fish and poultry and bakes breads and pastry. Washes dishes and cleans galley and galley equipment. May order supplies and maintain record and accounts. May supervise activities of one or more workers who assist in preparing and serving, meals.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
26	KITCHEN PORTER	ST,W,BN,L,PP,MFSE,C	OL,B,LV,HH	Kitchen Porter, Masalchi carries, meat, vegetable water etc. for kitchen in hotels. Cleans crockery, cutlery, dishes, plates, cooking utensils; lights and maintains fire; washes, cuts and peels vegetable. May use kitchen machines e.g. electric washers, knife cleaners, potato-peeler.	The work is performed mostly inside .Occasional field work is in volved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
27	PANTRYMAN	ST,W,BN,L,PP,MFSE,C	OL,LV,HH	Pantryman prepares snacks and beverages in large hotels, clubs or similar establishments and maintains account of sales. Prepares and mixes various ingredients to be used in salads, fruit cocktails, beverages and sandwiches. Serves preparations to Waiters as requested and supplies sugar, cream, pepper, milk, coffee and tea to waiters as ordered and keeps account of sales or issues. Maintains pantry in clean and orderly condition. May work as such in ship's dining rooms.	The work is performed mostly inside. Occasional field work is involved he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
28	CARETAKER, MONUMENTS	ST,W,BN,L,MF,RW,SE,C	OA,OL,LV, HH	Caretaker, Monument looks after maintenance, cleanliness and safety of historical monuments and ancient structures of archaeological importance. Visits premises under charges at regular intervals and sees that monument is cleaned by subordinate staff, safety measures are carried out, visitors are allowed within prescribed time limits and monument is not spoilt or damaged by them. Supervises work of subordinate staff such as Gardener, Chowkidar and sweepers (dry and wet) and reports to authorities of damage or loss to monument. May guide and explain background of monument to visitors. May arrange sale of tickets for entry into monument.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
29	AYAH MAID (INSTITUTIONAL)	S,ST,W,F,PP,L,KC,B	OL,B,LV,HH	Attends to comfort of women residents in hotels, waiting rooms, clubs, and other institutions and looks after their children. Prepares beds for women residents and their children	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

30	AYAH; NURSE MAID (DOMESTIC)	S,ST,W,F,PP,L,KC,B	OL,B,LV,HH	Takes care of children in private households. Attends to the requirements of the children and watches over their activities. Assists children in bathing, dressing and feeding.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
31	SWEEPER, WET	S,ST,W,KC, MF,PP,L,SE	OL,B,LV,HH	Sweeper, Wet, Scavenger cleans and washes bathrooms, lavatories drains etc. and removes night- soil. Sweeps and washes floor of bath-rooms, lavatories and operation theatre rooms in hospital and removes garbage and other material in closed buckets to dustbin. Scrubs floor with cloth, wet in phenyl and water. Removes night soil using spade and broom and carries it to dumping ground in hand-cart.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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32	Sweeper, Dry	S,ST,W,KC, MF,PP,L,SE	OA,OL,BL, OAL,LV, HH,	Cleans, sweeps and scrubs buildings, streets, parks, etc. and removes garbage. Sweeps with broom or brush floors of buildings, roads, parks, etc. Removes dust and garbage in basket to dustbin. Scrubs floor with cloth, wet in phenyl and water to remove fine dust. May clean carpets and rugs with brush and dust furniture and fixtures. May prepare his own broom. May dump garbage in cart and carry garbage in hand cart or in animal driven cart to dumping ground.	The work is performed mostly outside. Occasional field work is involved. he usually works alone. Bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
33	Sweeper, Sewer	S,ST,W,KC,F,PP,L,SE	OL, LV, HH	Sweeper Sewer; Sewer Cleaner cleans blocked underground drains and sewage system by various cleaning instruments. Removes iron-cover from manhole and descends in manhole with drainage equipment. Collects debris and refuse in bucket using spade and hands over bucket to helper outside manhole. Uses bamboo or iron rod to clean sewer by pushing it in and out and repeats process till sewer is cleaned. May remove debris and refuse in garbage carts to dumping ground. May flush sewer with hose connected with underground hydrant.	The work is performed mostly outside. The job is hazardous at times, involving work in deep man holes. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
34	SWEEPER CLEANERS AND REL.	S,ST,W,BN,PP,L,MF	OL,B,LV,HH	Sweepers and Related Labourers, Other include all other workers engaged in sweeping, cleaning, and related work, not elsewhere classified.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
35	WATER CARRIER	S,ST,W,KC,F,PP,L,SE,	OL,OA,B,LV,HH	Water Carrier; Bhishti draws water from wells, rivers ponds etc. for drinking, washing, cleaning and other purposes in house, building or institution. Collects water in big leather bags, buckets or other containers from taps, ponds or well and carries leather bag or containers filled with water and delivers at house of clients for drinking, cleaning of drains, storage in tanks. Supplies water to work sites. May work whole- time or part-time in private houses for supplying drinking water.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
36	DHOBI / LAUNDRY MAN	S,ST,KC,F,PP,L,F,SE	OL,OA,OAL,B,LV,HH	Dhobi; Washerman washes and cleans garments and other articles of washable fabrics and presses them. Collects soiled clothes and garments from clients, marks them with marking ink for identification. Sorts soiled articles according to type and treatment to be given. Fills tub with water and adds proper amount of soap, washing soda or other chemicals and dips coloured or delicate garments into soapy water or chemical solution and agitates it by hand. Spreads wet garments on flat surface, and scrubs with hand or brush and rinses garment in clear water till dirty water stops coming out. Treats excessively soiled garments of coarse cloth	The work is performed mostly Outside. Bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

				separately by applying chemicals on them, by hand, boiling them in tub or in closed oven, beating them with hand on stone or club on stone or wood and washing them in clear water in tanks, rivers and lakes. Dries garments in open air by hanging them on rope, wire or spreading them on ground. Irons dried garments using hand iron-press. May wash garments and other textile furnishings in machine.	
37	WASHING MACHINE OPERATOR	ST,W,BN,PP,L,MF,SE.C	OL,HH,B,LV	Bottle Washer, Machine; Washing Machine Operator operates bottle washing machine for washing empty used or dirty bottles. Arranges for collection of empty used bottles from go-down to washing machine; adds prescribed quantity of chemical to water in washing tanks, changing cleaning brushes, if required; opens and regulates steam valve to heat up tank water upto prescribed temperature; guide and watches operations to ensure good condition of brushes used, adequate pressure of spray and proper scrubbing and cleaning of bottles. May pull out stuck-up bottles by lifting stopper weights.	The work is performed mostly inside. Occasional field work is involved . The person usually works alone. Some jobs involve the hazard of high voltage .Incumbent should be considered with aids and appliances.

C=Communication,H=Hearing, OA=One Arm, BA=Both Arms, OAL=One Arm and One Leg, BLA=Both Legs & Arms, BLOA=Both leg & one arm ,OL=One Leg, BL=Both Leg, CP= Cerebral Palsy, LC= Leprosy Cured, OH= Orthopaedically Impaired, VH= Visually Impaired, B=Blind, LV=Low Vision, HH= Hearing Impaired

POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

38	DRY CLEANER, HAND	S,ST,MF,PP,SE,C.	OL,HH,B,LV	Dry-Cleaner, Hand cleans by hand, woolen and silken garments, textile furnishings and similar articles using chemical solution or other dry cleaning solvents. Examines garments or articles to ascertain condition and type of material and decides on type of treatment to be given. Lays article on table, treats with chemical solution and rubs or brushes parts most soiled and immerses articles in solution for required period. Rinses article in fresh solution and allows it to dry in open air. May clean upholstered furniture.	The work is performed mostly inside. Occasional field work is involved .he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
39	SPOT REMOVER	S,L,MF,SE	OL,BL,OA,OLA,B,LV, HH,	Spot Remover removes with chemical solution spots and stains from clothings, textile furnishings and similar articles, either before or after cleaning. Examines articles for condition and nature of spots or stains. Lays articles on table and applies correct chemical solution to stains and rubs with brush or sponge till stain dissolves. May prepare chemical solutions. May wash article before removing spot.	The work is performed mostly inside. He usually works alone. Bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
40	RUG CLEANER	ST,PP,L,MF,SE	OL,B,LV,HH	Rug Cleaner operates in cooperation with one or more workers automatic rug cleaning machines which soaps, scrubs, rinses and partially dries floor coverings in one continuous operation. Inserts edge of rug between feed rollers and starts machine which carries rug under soap spray, revolving, scrubbing brushes and rinsing spray. Stops machine and drags rug to drying room and hangs it on racks or poles with help of other workers. May clean rug by hand, pouring soap solution on surface and scrubbing brush over it.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
41	PRESSER, HAND	ST,PP,L,MF,SE	OL,B,LV,HH	Presser, Hand; Ironer, Hand presses garments, textile furnishings and similar articles with heated hand pressing iron to remove wrinkles caused by washing, handling etc. Spreads material on ironing board or table, moistens cotton material and presses flat with heated iron. Takes special care in pressing delicate articles such as silken, woolens, and similar other articles by spreading moist linen over them before pressing. Moves iron over material applying necessary heat and pressure to obtain desired effect and shape. May wash garment or other material by hand or dry-clean it. May moisten material or any part during pressing.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

42	PRESSER, MACHINE	ST,PP,L,MF,SE	OL,B,LV,HH	Presser, Machine operates pressing machine to smoothen and shape garments, textile furnishings and similar articles. Lays garments or other material on padded table of press. Pulls pressing head of machine on to surface of material, pressing head down ward into contact with table and raises pressing head, re-arranges material and repeats process till pressing is complete. May oil and clean parts of machine. May press dry-cleaned saris by wrapping them by hand on calendars (Wooden-roller frames) and be designated as CALENDERAR SARIS.	The work is performed mostly inside. Occasional field work is involved he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
43	MAKE-UP MAN	S,ST,SE,MF	OL,BL,LV,HH	Make-up Man applies make -up to faces of actors and other performers to improve or alter their appearance for studio or stage productions. Examines casting list and requisitions wigs, beards and other materials needed. Applies make -up, such as grease paint, rouge, lipstick, face powder, wigs and beards to impart desired facial characteristic or expression to Actor or Actress. Issues instructions to Hair Dresser as to style of hair dressing required.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

44	CHOWKIDAR-CUM-FARM MATE	S,ST,W,PP,L,BN, KC,MF,SE,H,C	OL	Chowkidar cum farmate guards farms premises, industrial plants, ware-houses,goods-sheds and yards etc. against fire, theft, illegal entry and other such contingencies. Receives instructions about his duty, patrols around buildings and premises frequently, examining doors, windows and gates and ensures that they are properly secured and have not been tampered with. Watches for fire hazards, broken water pipes, presence of unauthorized persons. Reports irregularities or anything, found tampered to authorities. Informs police, fire brigade in emergency. May use tell-tale watches to record inspection rounds at specified time. May attend to telephone calls, cleaning of floors, furniture and switching off lights and fans when not in use.	The work is performed mostly outside. The job may require standing/roaming for long hours and running. The incumbent should be considered with aids and appliances.
45	WATCH MAN	S,ST,W,PP,L,BN, KC,MF,SE,H,C	OL,BL,HH	Watchman; Chowkidar guards buildings, premises, industrial plants, ware-houses, railway goodssheds and yards etc. against fire, theft, illegal entry and other such contingencies. Receives instructions about his duty, patrols around buildings and premises frequently, examining doors, windows and gates and ensures that they are properly secured and have not been tampered with. Watches for fire hazards, broken water pipes, presence of unauthorized persons. Reports irregularities or anything, found tampered to authorities. Informs police, fire brigade in emergency. May use tell-tale watches to record inspection rounds at specified time. May attend to telephone calls, cleaning of floors, furniture and switching off lights and fans when not in use.	The work is performed mostly outside. The job may require standing/roaming for long hours and running. The incumbent should be considered with aids and appliances.
46	BOOK MAKER	S,ST,MF,SE,RW	OA,OL,HH	Book Maker; Bookie manages establishment to receive and pay off bets placed by horse racing patrons. Prepares and issues lists of approximate handicap odds on each horse prior to race, based on previous performance of horse under similar conditions. determines risks on each horse to refuse additional bets beyond maximum limits of liability. Records bets placed over counter or by telephone and issues betting receipts. Pays off bets on track parimutuel basis and keeps account of cash transactions. Pays taxes on earnings.	The work is performed mostly inside .Occasional field work is involved. he usually works alone. Some jobs involve the hazard of high voltage. Incumbent should be considered with aids a appliances.

47	USHER	ST,W,MF,SE,H, C	OA,OL,LV,HH	Usher guides patrons to their seats in cinema halls, theatres and other places of entertainment. Examines uncollected portions of tickets, held by patrons, at entrance or inside auditorium or enclosure of show, play, game or any other entertainment to find out allotted numbers of seats reserved; escorts patrons to their appropriate seats ; guides patrons whose seats are not reserved to available unreserved seats; distributes programme or other publicity material and answers queries of patrons regarding location of bars, restaurants, public conveniences, telephone etc.; assists patrons in searching lost articles; delivers left behind articles to manager for return to owners; examines collected portions of tickets at gate, arranges and renders account to manager; assists in displaying publicity posters, hoardings, or notices in or outside place of entertainment. May do odd jobs for superiors e.g. getting hand-bills printed, checking of tickets, etc.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
48	GROUNDS MAN	ST,W,F,SE	OL,BL,LV,HH	Grounds man; Grounds Keeper prepares and keeps up recreation and sports grounds in proper condition for various games. Grades and selects site. Supervises breaking of soil, removal of weeds and foreign matters and retains required type of grass if necessary. Plans drainage, checks final preparation of soil bed, mixes fertilizers with chemicals like sulphate of iron to improve growth and colour of turf and sows required type of grass seeds. Lays turf for preparing different types of grounds and sports fields such as hockey, tennis, cricket, football, golf, etc. Gives necessary treatment to fields according to type of ground and pitch required such as turf wicket, matting wicket, golf course etc. Dresses turf with nitro-chalk, ammonium sulphate and other chemicals at regular intervals to prevent invasion of earth worms and diseases and adopts measures against ruinous actions of rabbits, field mice etc. Top dresses turf by moving grass cutting and rolling. Investigates causes of bad lawns and takes appropriate steps to renovate neglected lawns, fields and grounds.	The work is performed mostly outside. Some of the jobs may require identification of colours. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

49	PLANT ASSTTS./ PLANTERS	S,ST,W,BN,MFL,PP,SE,H, C	OL, B,LV, HH	Planter manages plantation on own account to grow plantation crops such as tea, coffee, rubber, etc. Arranges to procure seed according to type of crop such as tea, coffee, rubber, etc. Determines kinds of crop to be grown. Gets land cleared and prepared for growing crops by digging, ploughing, harrowing etc. Organises and supervises various farm operations, sowing, manuring, weeding, spraying insecticide, and protection of crop from destruction by wild animals. Arranges harvesting of crop and supervises plucking, tapping and threshing of leaves, etc. Ensures proper maintenance and development of plantation estate. Supervises recruitment and welfare of labour employed. Maintains records relating to cost of production, sale and other accounts. May conduct research and organise demonstration. May arrange preservation of produce and partially process them prior to marketing. Is designated as Planter, Tea; Planter, Coffee; Planter, Cinchona; Planter, Cocoa; Planter, Rubber according to type of crop grown.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
50	TRACTOR HELPER	S,ST,W,KC,BN,MF,SE,H,C	OL,HH	Helps tractor driver. Faster attachment such as graders, trailers, plows etc	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
51	HEAD MALI	S,ST,W,F,PP,L,BN,SE	OL,HH,LV,B	Grows flowers, trees, shrubs, seedlings, vegetables, etc. in public or private gardens. Prepares soil and sows seeds, plants, seedlings etc. Waters seed-beds and growing plants.	The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
52	CALENDERMAN, HAND MADE PAPER	S,ST,MF,BN,SE	OL,BL,B,LV,HH	Calenderman, Hand-made Paper glazes paper by placing sheets between two zinc/iron plates and pressing them in manually operated stack of rollers. Collects dried paper sheets to be calendered; sets and arranges sheets of paper in between iron/zinc plates; inserts plates into rollers; moves handle to press paper sheets between rollers in order to glaze and smoothen them. Removes glazed paper from plates, stacks them separately. May operate electrically driven calendering machine.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
53	PANMAN SOAP	S,ST,L,BN,MF,SE	OL,LV,HH	Panman Soap; Soap Boiler mixes chemicals with fats and fatty acids in required proportions and heats them in pan for making various kinds of soap. Collects required ingredients and mixes them in proper proportion with water and caustic soda; charges it into pan; boils pan with minimum quantity of salt, wherever necessary, for removal of glycerin, and finally adjusts consistency with caustic alkali for ensuring proper consistency and saponification with lowest salt content in the final neat soap; adds colouring matter, perfumes, disinfectant or other fillers after saponification is complete; discharges cooked and finished stuff into settling tank or cooling frames.	The work is performed mostly inside. Occasional field work is involved. The job is hazardous involving work near heating equipment and boiling material in pan. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

54	PASTE MAKER	S,ST,L,B,MF,SE	OL,BL,B,LV,HH	Paste Maker; Glue Cooker makes glue paste, gum, or other adhesives according to formulae in steam jacketed kettles. Collects specified quantities of dry flour, corn-starch, tapioca, washing soda, copper sulphate and other ingredients to prepare desired adhesive paste. Prepares copper sulphate solution by mixing copper sulphate powder with specified quantity of water; fills drum fitted with steam jacket with measured quantity of dry ingredients according to formulae and adds requisite quantity of water and copper sulphate solution in it; closes lid or drum and opens steam valve to admit steam into it for boiling solution for specified period observing thermometer to maintain required temperature; opens valve to drain solution into container when specified consistency is obtained. May draw off and send sample of glue to Chemist for test.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
55	STRAINER, LIQUID	S,ST,MF,SE	OL,BL,B,LV,HH	Strainer, Liquid filters liquids or solutions through strainers or filter papers to remove impurities and foreign matter. Selects and places strainer, covered with canvas, cloth, paper or mother filtering media below outlet of cooker; mixes and agitates saw dust or mother settling compound with solution to precipitate impurities; opens outlet valve to permit material to filter through strainer into tubs or other containers; cleans and replaces filters. May be designated according to material treated such as STRAINER, RUBBER STRAINER PAPER PULP; STRAINER CANNING AND FOOD PRESERVATION etc.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
56	FILTERMAN LIQUID	S,ST,MF,SE	OL,B,LV,HH	Filterman, Liquid; Filterer, Rotary Drum filters liquids, using rotary drum filtering screen. Opens valves to regulate flow of solution into filter tanks and starts drums (which are covered with canvas, wire cloth, or other filtering media), rotating valves to control vacuum in drum to draw liquid through filtering media and hold solid particles on drum. Observes intake side of drum to ascertain that scrapers remove solids from drum. Adjusts drum rotation, lifter feed, or vacuum to obtain clear filtrate. May add chemicals to destroy bacterial growth. May tend washing sprays, setters or related	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

				equipment. May make minor repairs to equipment. May be designated according to type of solution filtered or solid separated.	
57	Coir assistant Weaver (Matting)	S, ST, MF,SE	OL,B,LV,HH	Weaves coir matting on handloom. Mounts wrap beam on loom. Sets heald frame in position. Draws ends of warp yarn from beam through healds and reeds (beater) and fasten ends to mat winding roll. Places quill of required colour into shuttle. Presses and relieves levers alternately to raise and lower heald according to weaving design, operates shuttle from end to end to weave matting. Moves beater forward and backwards forcibly by hands to fill weft yarn. Passes wooden rod between weft and beater and moves beater forward and backward again to fill weft. Removes rod and repeats operation using quills of specified colour according to pattern of matting required. Draws broken ends of yarn through heald and reed and knots them. Cuts fibres projecting upwards with shears according to thickness of mat required. Rolls matting on mat winding roll by pressing lever. Removes matting from roll when required length is woven. May do bleaching and dyeing of coir.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
58	Weaver Handloom	ST,W, MF,SE, H	OL,B,LV,HH,	Weaves cloth from yarn on handloom. Mounts warp beam on loom. Sets heald frame in position. Draws ends of warp yarn from beam through comb and fastens them together to cloth winding roll. Places full bobbins of weft yarn in shuttle. Operates loom by pressing and relieving two foot levers alternately to raise and lower heald, simultaneously pulling string with jerk with one hand so as to throw shuttle across warp yarn from side to side and by moving comb forward and backward with other hand to properly fill weft yarn. Draws broken ends of yarn through heald and comb and knots them. Replaces empty bobbins in shuttles. Removes cloth from roll when required length has been woven. May size and dye yarn, wind yarn on bobbins or beam and draw ends of yarn from warp beam through healds preparatory to weaving.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
59	Store Attendant	S,ST,W,L,BN,RW	OL,B,LV,HH	Perform low Skilled, manual tasks according to the need of the particular department.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

60	AUTOCLAVE OPERATOR	S,ST,W,BN,MF,PP,L,C	OL,HH	Sterilisation Attendant charges, operates and unloads an autoclave (high-pressure vessel) for processing chemicals, oils, or sterilizing bottles, ampoules, etc. Charges or loads vessel with predetermined quantities of chemicals or objects; checks valves for operation; raises temperature of autoclave by increasing steam pressure. Observes pressure and temperature gauges, thermometers, timers and other instruments and makes necessary adjustments to ensure that process or sterilization is carried out correctly. Unloads product on completion of process and prepares vessel for next batch. Implements safety measures in regard to operation of plant/machinery and in handling and processing materials, and maintains machinery. May keep records. May be designated according to product processed or sterilized.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
61	BALE CUTTER OPERATOR RUBBER	S,ST,MF,SE	OL,BL,HH	Bale Cutter Operator, Rubber cuts bales of crude rubber into small pieces by hand or hydraulic cutting press. Removes wired wooden wrapping or metal straps, using cutters covering from rubber bales and oads them on machine; pushes bale on bed of cutting machine and moves lever, actuating hydraulic ram that pushes bale against stationary knives or to lower knife or blades against rubber placed on platform of machine; pulls layers of smoked or crepe rubber apart by hand and completes operation; collects cut pieces, loads them in truck and moves truck to hot chamber for further processing; cleans, oils and lubricates machine and keeps work place neat and tidy.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
62	COOKER, SILKWORM	S,ST,MF,SE	BL,OA,HH	Cooker (Silkworm) boils cocoons to kill pupa inside cocoon and trace end of silk filament for reeling silk. Fills tube containing water with cocoons and lets in steam to heat it. Allows cocoons to remain in boiling water for specified period. Ensures that all pupa inside cocoon are killed and water is kept at prescribed temperature. Stirs cocoons and boiling water with wooden stick to which they get attached. Collects in ladle cocoons whose filaments are drawn out. Delivers such cocoons at reeling section for Reeler to draw silk. May reel silk over reeling machine.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
63	BREAKER RECEIVER AND FINISHER FEEDER JUTE	S,ST,W,MF,SE	OL,HH	Breaker Receiver and Finisher Feeder; Jute collects sliver coming out from breaker in cans at delivery end of machine for feeding finisher machine. Places required number of empty cans at delivery end of breaker machine for collecting sliver. Adjusts flow of sliver coming out from breaker into can. Replaces filled cans with empties. Carries cans to finisher machine for further processing. Removes waste from machine and cleans it. May feed sliver in finisher machine. May tend breaker and finisher machines.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
64	Inter Tenter	S,ST,W,L,MF,SE,C	OL,HH	Roving Tenter (Textile) tends inter or roving machine for drawing and twisting two slubbing rovings into one strand. Brings filled bobbins from slubbing machine, puts them on spindles (skewers) at rear of machine, feeds two ends into each set of rollers, threads end through guide and flyer to bobbins and starts machine. Replaces empty slubbing bobbins with filled ones and joins ends of rovings. Stops machine when roving breaks, pieces broken ends and restarts machine. Stops machine when prescribed length has been wound on bobbins. Cleans top and under clearers and oils machine.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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65	DRAWING MAN	ST,W,L,PP,MF,SE	OL,HH	Re ducer (Woollen Textile) tends drawing frame for drawing wool sliver into yarn. Fixes empty bobbins on spindles. Arranges sliver cans at feed end of drawing frame. Draws sliver from can and passes them through guides, rollers and gill-box and loops them around bobbins on spindle. Starts drawing frame.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
66	LATTICE PEGGER	S,ST,W,MF,SE	OL,HH	Lattice Pegger; Latticeman fixes pegs on lattice (wooden pattern chain) used on dobby loom for controlling fancy pattern weaving. Collects graph paper with marked draft and peg plan. Calculates number of pegs of lattice required to make out complete design. Studies peg plan to know places where warp is to be raised over weft. Inserts wooden pegs into lattice as per diagram to control pattern on cloth to be woven. Carries lattice to dobby loom. Fixes and adjusts heald and pegged lattice on loom. Repairs old, broken and defective lattice. May assist in handling dobbies. May make draft, prepare peg plan and sketch designs on graph paper. May cut and lace cards.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
67	WEAVER HELPER	ST,W,MF,SE,H	OL,OA,LV,HH	Helps Weaver in the work	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
68	CARPET WEAVER, HAND KNITTING	S,ST,BN,KC,MF,SE	OL,BL,LV,HH	Carpet Weaver, Hand Knotting weaves woollen or cotton carpets and druggets on handloom. Studies design and colour combination from chart. Determines number of knots involved in pattern by counting graphical squares as instructed. Counts and determines number and length of warp strands required in single colour weaving of particular size of carpet. Prepares cotton yarn for warp by processes of bleaching, dyeing as required. Wind by hand requisite number of cotton strands on warp beam according to quality and number of stitches required. Draws ends from warp-beam and ties them to carpet beam. Collects woollen yarn and winds it by hand into balls. Hands woollen balls from roof near loom to facilitate pulling and weaving of yarn. Sets and adjusts loom. Determines number of weavers required according to size of carpet. Passes and draws weft yarn through alternate warp strands by hand to weave fringe of carpet. Ties knots of woollen yarn on each strand of warp. Cuts yarn after each knot at fixed length to maintain required thickness.	The work is performed mostly inside. Occasional field work is involved. Some of the job may require colour identification. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
69	CARPET CLIPPER, HAND	S,BN,KC,MF,SE	OL,BL,HH	Carpet Trimmer, Hand clips extra fibres from upper side of carpet to give it smooth finish. Spreads carpet on even surface and rubs and scraps surface with scraper or metal comb to align and raise fibres. Clips excess fibres with and shears. May mend and repair carpets.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
70	CARPET EMBOSSER	S,BN,KC,MF,SE	OL,BL,LV,HH	Carpet Carver trims edges of floral designs of patterns on carpet to give raised appearance. Spreads carpet on even surface. On floral design cuts wool with hand scissors to give raised appearance to design. Chalks around or stencils outline of designs on carpet and creates embossed effect by clipping wool either wholly under or wholly outside design. May prepare designs.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Some of the jobs may require colour identification. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
71	CARPET REPAIRER	S,BN,KC,MF,SE	OL,B,LV,HH	Carpet Repairer Repairs and gives final finish to carpets and rugs. Stretches carpet on flat surface. Rubs red or coloured chalk on separate string. Sets it straight against edge of stretched carpet. Strikes coloured string over edge of carpet to mark straight line. Cuts marked edges, using knife, to bring carpet to required measurement. Binds and trims cut edges using needle and thread. Checks front and back of carpet for gaps in knots and badly woven parts, and corrects any defects by stitching loose knots and repairing cuts and damaged portions. May apply stiffening solution to back of loosely woven carpet.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
72	Coir weaver, Matting	S,ST,BN,PP,KC,F,SE	OL,B,LV,HH	Coir Weaver (Matting) weaves coir matting on handloom. Mounts wrap beam on loom. Sets heald frame in position. Draws ends of warp yarn from beam through healds and reeds (beater) and fasten ends to mat winding roll. Places quill of required colour into shuttle. Presses and relieves levers alternately to raise and lower heald according to weaving design, operates shuttle from end to end to weave matting. Moves beater forward and backwards forcibly by hands to fill weft yarn. Passes wooden rod between weft and beater and moves beater forward and backward again to fill weft. Removes rod and repeats operation using quills of specified colour according to pattern of matting required. Draws broken ends of yarn through heald and reed and knots them. Cuts fibres projecting upwards with shears according to thickness of mat required. Rolls matting on mat winding roll by pressing lever. Removes matting from roll when required length is woven. May do bleaching and dyeing of coir.	The work is performed inside as well as outside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
73	Mat Shearing	S,ST,B,PP,KC,F,SE	OL,B,LV,HH	Mat Shearing; Mat Trimmer (Coir) operates shearing and trimming machine to make surface and edges of mats even. Sets machine depth of shearing by adjusting gap between roller and blades. Feeds mat into machine which clips off high fibres. Trims sheared mat on all sides by holding aides between blades and roller. Removes loose fibres from surface. May repeat process if additional shearing is required.	The work is performed inside as well as outside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
74	FLAT KNITTER, MACHINE	S,ST,PP,MF,BN,SE	OL,B,LV,HH	Flat knitting Machine Operator; Flat Knitting Machineman operates knitting machine for producing flat fabric (as distinct from tubular or circular fabric). Places cones of yarn on stand of machine and threads ends of yarn through guides and feeders. Starts machine. Replaces empty cones with filled ones and joins broken ends. Cleans machine. Replaces defective or broken needles. May oil and clean machine.	The work is performed mostly inside. Occasional field work is involved. he usually works alone Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
75	SOCK KNITTER	S,PP,MF,SE,E,	OL,BL,HH	<p>Sock Knitter; Sock Knitting Machineman; Sock Knitting Machine Operator operates machine for knitting heel and toes of socks into ribs or tops cut from circular fabric. Places cones of yarn on stand of machine. Threads yarn through guides and feeders. Sets loops of one end of top on pins of transfer dial or ring, sets transfer ring by hand over needles of knitting machine and turns handle that transfers loops from pins of ring to needles of machine. Starts machine that knits rest of sock into top. Removes empty ones with full ones and joins ends. Replaces defective or broken needles. Cleans and oils machine.</p>	<p>The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.</p>
76	SOCK KNITTER, AUTOMATIC MACHINE	S,PP,MF,SE	OL,BL,HH	<p>Automatic Sock Knitting Machine Operator operates knitting machine for knitting all parts of sock such as rib top or elastic top, leg, heel, foot and toe in continuous tube. Adjusts machine according to size of sock to be knitted. Places filled cones of yarn on stand of machine. Threads ends of yarn through guides and feeders. Turns cylinder by handle so that all ends are caught by latches of needles set in cylinder. Starts machine. Replaces empty cones with full ones and joins ends. Replaces defective or broken needles and sinkers (mechanism that pushes thread over needles to form new loops). Oils and cleans machine.</p>	<p>The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.</p>
77	HALWAI	S,ST,W,BN,MF,SE,K C	OL,BL,HH	<p>Halwai prepares one or more kinds of Indian sweets by mixing flour, sugar, milk, cream and other ingredients to form dough or paste according to direction or formula and frying them in pans in desired forms and shapes. Mixes ingredients such as flour, sugar, milk, ghee, nuts and water in required proportion according to instructions or formula; tastes and feels dough or paste for desired consistency; rolls, cuts and shapes dough to form sweet rolls and related products preparatory to frying; fills pan with required quantity of oil or ghee and places pan on heated oven; places dough in pan to fry controlling temperature of oven regulating fire; checks progress of frying by observing colour of products and noting length of time in oven; removes fried products and keeps them aside for a cooling; prepares sugar syrup by boiling sugar and water in prescribed proportion to desired consistency; soaks products in sugar syrup where required; applies silver foils and other ingredient to make product more presentable. May specialise in making one or more types of products such as Peda; Gulab Jamoon etc.</p>	<p>The work is performed mostly inside. Occasional field work is involved. he usually works alone. Mobberty of the incumbent should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.</p>
78	SHOE MAKER (MODIFIED)	S,MF,SE	OL,BL,HH	<p>Shoemakers and related workers make and repair standard or special footwear and, except for leather garments, hats and gloves, make natural or synthetic leather articles, such as luggage, handbags, and belts, or participate in the manufacture of shoes and related goods.</p>	<p>The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.</p>

POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
79	COBBLER	S,L,BN,MF,SE	OA,OL,BL, OLA,LV, HH,	Cobbler; Mochi repairs and reconditions old, worn out and defective shoes, sandals, slippers, etc. using hand tools to make them serviceable. Carries own tools and materials goes round different localities, and collects worn out footwear from customers for repairs. Examines defects, determines repairs to be done and settles repair charges with customer. Removes or cuts off worn out portion of footwear and repairs them by re-soling (either full or half) attaching heels, stitching ripped seams, skiving and patching with new pieces of leather after softening in water, etc. as necessary, using. Knife (rapi) awl, hammer, last, nails, waxed thread, glass, etc. Fixes nails where necessary by placing shoe on iron last and ensures that sharp ends of nails are well bedded inside leather. Polishes shoes after repairs if desired by customer. May repair other leather articles. May work as paid employee at big repairing shops.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Bilateral hand activities should be adequate. Incumbent should be considered with aids & appliances.
80	CARPENTER, HELPER	S,ST,W,MF,PP,L,SE,H,C	OL,BL,B,LV,HH	Carpentry and Joinery Operatives, other perform variety of routine and low skilled tasks such as sawing, cleaning, rough planning, drilling etc., and may be designated as Carpenter Mate, Carpenter Helper, Joiner Helper, etc.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary. *Not identified for Railways personnel who are involved in operation of trains, maintenance of tracks, movement of engine and compartment in yards, telecommunication and signalling etc.
81	BOOK BINDER	S,MF,L	OL,BL,LV, HH	Book Binder assembles printed or written pages in the form of books, magazines, ledgers, etc. Performs all or any of operations connected with book binding such as reeling, perforating, cutting, stitching, fixing covers, fixing leather or calico back.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
82	PACKER, HAND	S,ST,BN,MF,PP,L,SE	OL,BL,B,LV, HH	Packer, Hand; Carton Filler; Boxer; Case Packer Packs material and products by hand in bags, barrels, baskets, boxes, cartons, and crates for purpose of storage or transport performing any combination of following duties. Examines product for brittleness, fragility, moisture and other characteristics. Collects packaging containers and cleans them. Lines and pads crates. Assembles cartons from flattened state. Wraps protective material around product. Weighs containers and adjusts quantity. Places or pours product into containers or fills containers from spout or chute. Inserts excelsior, shredded paper, wood wool or paper trays on top of product. Sews bag, fits lids on container, nails, wires or otherwise closes containers. Stamps grade, brand, and date of packing on containers. Visually inspects materials, products and containers at each step of packaging process.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

83	LABELLER	S,ST,BN,MF,SE	BL,OL, B,LV, HH	Labeller affixes labels indicating information such as size, colour grade or process code, on merchandise, material, products, containers or bottles by hand or machine. Collects appropriate labels markings, descriptions or designs to be affixed on container. Lines articles and containers to be labeled. Inspects items and affixes or pastes labels at appropriate places using hand. May use labeling machine. May be designated according to product, material or container labeled as LABELLER, CIGAR, LABELLER, BOTTLES; LABELLER, CARRIAGE; LABELLER, LUGGAGE; LABELLER, WAGON.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
84	STENCILLER	S,MF,SE,B	OA,OL,B,L,HH	Stencil marks size, lot number, contents, or other identifying information or symbols on containers or directly on article by placing stencil on container or article and rubbing ink or paint brush across open lettering, or by spraying paint on it. Lines and inspects containers or articles to be stencilled. Selects appropriate stencil and places stencil on container, package or box rubs ink using hand brush or sprays paint across cut-out letterings or design. May mix paints or lacquers. May be designated according to type of container stencilled as CARTON STENCILLER; DRUM STENCILLER; SACK STENCILLER.	The work is performed mostly outside. Occasional field work is involved. he usually works alone. Incumbent should be considered with aids & appliances.
85	STAMPER, HAND	S,MF,SE,BN	OA,L,BL,B,LV,HH	Stamper, Hand impresses stamp on bales, bags, boxes or other containers to indicate nature of contents. Collects appropriate stamp-impression. Lines and inspects article; places stamp on ink or paint pad and presses stamp on article to leave mark or impression. May use stamping machine.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
86	KHALASI *	S,ST,BN,L,MF,SE,C	OA,OL,BL, LV, HH	Khalasi; Seaman; Deck-hand Cleans decks and deck equipment by washing decks, chipping points, painting wood and metal fixtures, and splicing wires and cables. Breaks out rigs, overhauls lifeboats, cargo-handling and life-saving gears lowers and raises lifeboats. Takes depth sounding in unfamiliar or shallow waters and shouts information to bridge. Makes ready derricks and winches for operation. May stow and remove cargo from hold.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Mobility and Bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary. * Not identified for Railways personnel who are involved in operation of trains, maintenance of rail tracks and movement of engines and compartments in yards, telecommunication and signalling works etc.
87	DRIVER (AUTO, MOTOR CYCLE, RICKSHAW)	S,ST,W,MF,BN	OL	Driver, Auto Rickshaw; Driver, Motor Cycle Rickshaw drives auto rickshaw on hire or as paid employee for transporting men and material, observing traffic rules and signals. Cleans and washes vehicle and does running repairs. May maintain book of journey.	The work is performed mostly outside. He usually works alone. Mobility should not be affected. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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88	MAZDOOR	S,ST,W,BN,L,MF,SE,C	OA,OL,B,OAL,LV,HH	performs simple manual tasks of routine nature requiring physical strength, and are engaged in lifting and carrying loads, civil construction works, cleaning and sweeping machine rooms, sprinkling water on khas tattis, etc.	The work is performed mostly in the field or outside. He usually works alone. Mobility and Bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
89	MACHINE OPERATOR (Duplicating)	S,ST,BN,MF,SE	OA,OL,B,LV,HH	Cyclostyle Machine Operator sets and operates hand or electrically operated duplicating or cyclostyling machine for reproducing cyclostyled copies of type written or hand written matter. Fastens stencil to cylinder of duplicating machine by placing perforated top end of stencil into identically fixed nails on top of cylinder and spreads stencil paper gently by hand over silk skin. Applies duplicating ink over rollers. Rotates cylinder for spreading ink uniformly over rollers and silk skin. Loads and adjusts duplicating paper at feeding end. Makes necessary adjustments and starts machine.	The work is performed mostly inside. Bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
90	JANITORIAL ASSTT.	S,ST,W, BN,MF, SE,H,C	OL,HH	keeps hotel, office building, apartment house, or similar building in clean and orderly condition and tends furnace, airconditioner, and boiler to provide heat, cool air, and hot water for tenants, performing any combination of following duties: Sweeps, mops, scrubs, and vacuums hallways, stairs and office space. Regulates flow of fuel into automatic furnace or shovels coal into hand-fired furnace. Empties tenants' trash and garbage containers.	The work is performed mostly inside. Bilateral hand activities should be adequate. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
91	BOAT CLEANER	S,ST,W,SE,B	OL,HH	Cleans the boat, removes water from base of boat and help boatman in handling the boat	The work is performed mostly outside. Bilateral hand activities should be adequate. The incumbent should be considered with aids and appliances.
92	Health worker	S,ST,W, M,F, RW,SE,H,C	OL,LV	Renders health care at private residence and at health centres. Gives advice on personal and environmental hygiene. May give injections, drops, may also conduct sewing and first aid classes at welfare centres and give family planning advice.	The work is performed inside as well as outside. Mobility should be adequate Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
93	Gate Keeper	S,ST,W, M,F, RW,H,C	OL,LV,HH	Cheeks entrance and exit of unauthorized persons and goods to and from residential and commercial buildings, industrial premises / institutions etc.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
94	Animal Keeper	S,ST,W, H,F, RW	OA,OL,LV,HH	Feeds, waters and cleans quarters of animals and birds feeds and waters animals as per schedule or prescribed list and records amounts of food consumed observes and reports sick animals to relevant authority track minor injuries and ailments under directions of veterinarian.	The work is performed inside as well as outside. Mobility and Bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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1	2	3	4	5	6
95	Library Attendant	S,ST,W,PP,L,KC,BN, MF, RW,SE,H	OA,OL,BL,LV,HH	To open doors windows, dusting cupboards books chairs carry books as instructed etc.	The work is performed mostly inside. Mobility and Bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
96	Semiskilled worker Canteen	S,ST,W,MF,PP,L,KC, BN,SE,H	OL,B,LV,HH	Cutting sorting washing serving etc.	The work is performed mostly inside. Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
97	Maid servant Hostel	S,ST,W,MF,PP,L,KC, BN,SE,H	OL,B,LV,HH	Cleaning, washing, open and locking gate ,report damages etc.	The work is performed mostly inside. Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
98	Safaiwala / Sweeper	S,ST,W,MF,PP,L,KC, BN,SE,H	OL,B,LV,HH	Cleaning, sweeping, swabbing, moving things and materials. Other works assigned by superiors.	The work is performed mostly inside. Mobility and bilateral hand activities should be adequate. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
99	Kitchen Attendant	S,ST,W,BN,MF, RW ,SE,H	OL,B,LV,HH	Cooking, cleaning, cutting and preserving materials for cooking. Procurement of things like vegetable, oil and etc. Cleaning vessels. stove etc. Keeping and maintaining records.	The work is performed mostly inside. Mobility and bilateral hand activities should be adequate. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
100	Porter	S,ST,W,BN,L,PP,SE,H	OL,LV,HH	Carrying various things, articles and parcels from one department to another and to various places.	The work is performed inside as well as outside. Mobility and bilateral hand activities should be adequate. The incumbent should be considered with aids and appliances.
101	Bearers	S,ST,L,PP,F,BW,SE,H, RW	OL,B,LV,HH	Providing files, office stationeries among staff members and students. Other works assigned by seniors.	The work is performed mostly inside. Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
102	Hall Attendant	S,ST,L,PP,MF,RW,SE, H,C	OL,LV,HH	Preparation works in halls like auditorium, conference halls etc. Assisting in all manual duties and works assigned by the superiors.	The work is performed mostly inside. Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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1	2	3	4	5	6
103	Ground Marker	S,ST,W,MF,RW,SE	OL,HH	Drawing marks on the play grounds, assisting to make necessary preparations for sports and games.	The work is performed mostly outside. Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
104	Attendant	S,ST,W,L,BN,PP,RW,SE,H,C	OA,OL,BL,B,LV,HH	Assisting in all manual duties and works assigned by the superiors.	The work is performed inside as well as outside. Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
105	Animal Attendant	S,ST,B,L,F,PP,SE,H,RW	OA,OL, LV, HH	Maintenance (Feeding & breeding) of living animals, keep the animals room and surroundings clean with the help of attendants. Keep record of animals, preserve animals when they die for use by students and research scholars.	The work is performed inside as well as outside. Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
106	Mortuary Attendant	S,ST,PP,SE	OL,LV, HH	Carrying dead bodies and assisting in autopsy and other cadaveric work. Other jobs assigned by Head / Incharge of the Dept./ Section.	The work is performed inside as well as outside. Mobility should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
107	Coolie	S,ST,W,L,BN,PP,MF,SE,H,C	OL,LV,HH	Lifting, moving transferring and carrying the things, articles etc from one section to another.	The work is performed mostly inside. Mobility should be adequate. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
108	Temple Attendant	S,ST,BN,MF,SE,H,RW	OL,HH,B,LV	To perform manual jobs and helping the pujari in performing rites.	The work is performed mostly inside. Occasional field work is involved. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
109	Guest House Attendant	S,ST,W,BN,PP,L,MF,RW SE,H	OL,HH,LV/B	Maintaining guest houses and rooms clean and tidy. Providing water, food to the guests. Maintaining register of information regards guests and articles used inside the rooms.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
110	Canteen Employees	S,ST,BN,MF,L,SE,H,RW	OL, LV ,HH	Cooking, cleaning, cutting and preserving materials for cooking. Procurement of things like vegetable, oil and etc. Cleaning vessels. stove etc. Keeping and maintaining records.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
111	Literate Attendant	S,ST,PP,L,BN,SE,C	OL,OA,HH,LV	Assisting superiors in transferring dak files etc. from one desk to another. May operate Xerox machine etc. May have to perform any other work assigned by his superiors in the office.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

112	Lecture Theatre Attendant	S,ST,PP,L,BN,SE,C	OL,B,LV,HH	Closing, opening and proper maintenance of lecture hall.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
113	Village Work Attendant	S,ST,PP,L,BN,MF,SE	OL,BL,B,LV,HH	Doing works in the villages, works assigned by the Superiors.	The work is performed inside as well as outside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
114	Mess Helper	S,ST,W,L,BN,MF,SE	OL,LV,HH	Cooking, cleaning, cutting and preserving materials for cooking. Procurement of things like vegetable, oil and etc. Cleaning vessels. stove etc. Keeping and maintaining records.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
115	Gallery Attendant	ST,W,L,BN,MF,SE,H,C	OL,LV,HH	Opening, closing the doors of gallery, providing necessary facilities like water and etc to the guests.	The work is performed mostly inside as well outside in the field . He usually works alone. The incumbent should be able to hear and communicate with the help of aids and appliances. Incumbent should be assessed and functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
116	GRINDING MACHINE ATTENDANT	ST,SE	OL,LV,HH	Grinding Machine Attendant (Abrasive) , Shifting Machine Attendant (Abrasive) shifts and grades powdered ore or minerals by machine for use as abrasive powder and collects them separately according to their grades. Loads hopper of grading or sifting machine with powder ore; ensures that mesh of sieves are set to machine by Fitter; places empty containers or bags at delivery end of each sizing or grading compartment; starts machine; maintains steady flow of powder into sieve and pokes rod to remove blocks as necessary; observes operations to ensure correct sifting and sorting of powder according to size of sieving mesh; collects sifted materials according to grades (coarse to fine particles) in bags and stores them in central place. Cleans machine with compressed air at close of shift and keeps surroundings clean and tidy.	The work is performed mostly inside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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117	Caretaker, Burial a Cremation Grounds	S,ST,W,BN,MFL,SE,C	OL,B,LV,HH	Caretaker Burial Places and Cremation Ground looks after maintenance of grave-yard, crematorium or tower of silence and arranges requisite material and keeps record of dead bodies buried or disposed. Receives and records particulars of deceased, allocates or marks place for burial or cremation, arranges supply of necessary implements for digging of grave, firewood for cremation, and other assistance where required. Keeps premises clean and tidy and arranges removal of remains of cremated body not collected. May undertake responsibility for disposal of unclaimed bodies or of destitutes.	The work is performed mostly outside. Occasional field work is involved. he usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
118	Dry cleaner, machine	S,ST,W,L,MF,SE,C	OL,LV,HH	Dry-Cleaner, Machine; Dry Cleaning Machine Operator cleans and disinfects woolen and silken garments, textile furnishings and other similar articles with chemical solution or petroleum product by operating power-driven cleaning machine. Places articles in drum of machine and fastens cover. Operates valves to feed chemical solution into machine and operates controls to start rotation of drum allowing drum to rotate until articles are cleaned. Stops rotation of drum and drains off solution. Opens machine, removes articles from it for pressing by machine or ironing by presser. May periodically, filter dirty cleaning fluid. May sort articles according to colour and condition and type of material. May remove spots or stains by rubbing them with solvent. May examine dry-cleaned articles for any defect or damage.	The work is performed mostly inside. Occasional field work is involved. Some of the jobs may require colour identification. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
119	Embalmer	S,ST,L,PP,KC,SE	OL,HH	Embalmer preserves dead human bodies by injecting and applying preserving medicines to retard or arrest process of decay or decomposition. Washes body with germicidal soap; sews lips shut, and packs orifices with cotton to prevent leakage; drains blood from body by cutting artery and injects preservative or embalming fluid into body under gravitational pressure. Moves parts of dead body manually for injected fluid to spread thoroughly. Punctures internal organs through abdomen to remove fluids and gases. Closes incisions and restores disfigured bodies to their normal appearance affixing pieces of moulded wax or other material to injured portions of body. Dresses body and places it in coffin for preservation till specified period.	The work is performed mostly inside. The job requires lifting heavy weights handling chemicals and human body. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
120	Mixer hand (Chemical)	B,W,PP,SE,F	OL,HH	Mixer, Hand (Chemical) mixes by hand, solid or liquids, in prescribed proportions to form mixture of required standard. Loads prescribed quantities of chemical ingredients in mixing bowls or tanks. Adds prescribed quantity of water or other liquids to form a mixture. Mixes by hand all ingredients to make mixture of required moisture, thickness and consistency. Cleans bowls, tanks and place with water, after mixed ingredients kept in bowl or tank have been removed. May carry mixture in containers to digester machine.	The work is performed mostly inside. The job requires lifting heavy weights. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
121	Size maker (Abrasive)	F,ST,B,SE	OL,HH	Size Maker (Abrasive); Mixing Machine Man (Abrasive) prepares sizing mixture and ensures its continuous supply to sizing machine (abrasive). Weighs and measures sizing materials such as glue, resin, varnish, solvents, water, etc. as per formulae and fills them in heating kettle or tank fitted with steam pipes; opens steam valve to heat kettle and boil ingredients; allows ingredients to mix and boil for prescribed period; stops supply of steam after set period; opens outlet or drain valve of kettle or tank to drain and maintain regular supply of glue to sizing machine; cleans tank and keeps place clean and tidy.	The work is performed mostly inside. The job requires lifting heavy weights. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

122	Fibre Preparer, grass	S,ST,B,L,KC,SE	OL,HH	Fibre Preparer, Grass; prepares fibres from hemp. Grass, etc. for making ropes, cords and like materials. Collects hemp, grass, etc. and cuts off ends and unnecessary portions using knife. Submerges them in standing water to allow them to decay for specified period. Takes them out and washes off decayed matter in running water. Extracts fibres and dries them in sun. may manually make ropes, cords, etc. with dried fibres.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
123	Carder catton, hand	S,ST, MF,F,KC,SE	OL,HH	Carder, Cotton, Hand; Teaser, Cotton, Hand breaks and cleans cotton by hand using bow string and mallet. Receives cotton from customers or godown for breaking into fluff. Spreads cotton on clean floor generally in closed place. Suspends bow with cord over cotton so that bow string touches cotton. Holds bow with one hand and strikes mallet on bow-string with other ensuring that cotton gets wrapped on string and is broken into fluff by tension and vibration created in string. Manipulates bow to reach cotton at different places. Removes cotton stuck to bow string with hand. Replaces string if broken. May supply cotton to customers on payment. May also stuff pillows, cushions, quilts, etc. When engaged in such work.	The work is performed inside as well as outside. The job requires sitting for long periods. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
124	Office Attendants	S,ST,W,MF,SE,	OL,OA,OLA,B,LV,HH	Office attendant supplies stationery articles to officials, prepares envelopes, weighs and affixes postage stamps on outgoing dak, binds registers, loose files, books etc. and performs other miscellaneous work. Sorts out files according to number or other distinguished marks. Helps Record Clerk in stitching papers or typing bundles and marking them. Arranges files in racks or other special receptacles in prescribed order or as instructed by Record Clerk. Takes inventory of stationery items received from central stores and helps Record Clerk in getting them entered in registers. Collects indent from Record Clerk and supplies stationery articles or files to indentors against acknowledgement. Weighs covers of outgoing dak, affixes correct stamps on them and fastens them for posting. May prepare new envelopes from rough paper and paste economy slips. May operate duplicating machine and cyclostyle required number of copies. May supervise work of	The work is performed mostly inside. Occasional field work is involved. Incumbent usually works alone. Mobility and bilateral hand hand should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

				peons. May attend to any other duties allotted.	
125	Mail Room Attendants	S,ST,W,MF,SE	OL,B,LV,HH	May collect and sort incoming a outgoing mail. May stamp letters and covers, seal begs and load or unload them in mailvan.	The wrok is performed inside as well as outside. The job requires sitting for long periods.Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.
126	Laundry, Man	S,ST,L,MF,SE	OL,LV,HH	Launderers, Dry Cleaners and Pressers, Other include all laundry and dry cleaning, service workers not elsewhere classified.	The wrok is performed inside as well as outside. The job may requires colour identification and sitting for long periods.Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.
127	Barber	S,ST,MF,SE	OL,HH	Hair cutting and shaving of clients beard.	The wrok is performed inside as well as outside. The job requires sitting or standing for long periods.Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.

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Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
128	MaliA,	S,ST,W,F,PP,L,KC,B,S E	HH,OL,LV	Gardener, General; Mali General grows flowers trees shrubs, seedlings vegetables, etc. in public or private gardens. Prepares soil and sows seeds, plants, seedlings etc. Waters seed-beds and growing plants. Weeds and hoes garden and prunes hedges and bushes. Spray and dusts pesticides and evolves other measures to protect plants from diseases and wild animals. Prepares soil and lays lawn. Waters mows and levels lawns. Prepares paths and ensures their proper up-keep. Collects and preserves seeds for sowing. Supervises labourers engaged for assistance. Keeps implements etc. in good working order. May maintain green house for display. May cultivate vegetables and fruit trees. May specialize in ornamental gardening. May work in nursery for improving variety of plants from seeds cuttings, grafting or budding and be designated as MALI, Nursery. May sell plants buy seeds fertilizers insecticides, etc. May pay wages to labourers employed.	The work is performed mostly outside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.
129	Mali B,				
130	Mali C				
131	Mazdoor Gr. II,	S,ST,W,MF,PP,L,KC, B,SE,H,RW	OL,LV,HH	Performing all manual works. Works given by the superior officers.	The work is performed inside as well as outside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.

132	Mazdoor Gr. I,				
133	Sr.Mazdoor				
134	Messenger Gr. II, Messenger Gr. I, Sr. Messenger	S,ST,W,F,PP,L,KC,B,S E,H,RW	OA,OL,HH,LV/B	Carrying files, folders, papers and articles from one department to another department. Dispatching files, letters among the departments.	The work is performed inside as well as outside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
135	Ward Attendant, Sr. Ward Attendant	S,ST,W,F,PP,L,KC,B,S E,H,RW	OL,LV,HH	Working in the wards, cleaning the rooms, wards. Maintaining the cleanliness of the wards. Maintaining the reports and records.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

136	Lab Attendent Gr. II, Lab Attendent Gr. I, Sr. Lab Attendent	S,ST,W,F,PP,L,KC,B,S E,H,RW	OL,HH,LV	Taking care of the wards. Maintaining the cleanliness of the lab and equipments. Preparing the lab equipments and apparatus for tests and experiments.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
137	Lab Attendent Gr. II,	S,ST,W,F,PP,L,KC, B,SE,H,RW	OL,LV HH	Taking care of the lab. Maintaining the cleanliness of the lab and equipments. Preparing the lab equipments and apparatus for tests and experiments.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
138	Lab Attendent Gr. I,	S,ST,W,F,PP,L,KC, B,SE,H,RW	OL,LV HH	Taking care of the lab. Maintaining the cleanliness of the lab and equipments. Preparing the lab equipments and apparatus for tests and experiments.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
139	Sr. Lab Attendent	S,ST,W,F,PP,L,KC, B,SE,H,RW	OL,LV HH	Taking care of the lab. Maintaining the cleanliness of the lab and equipments. Preparing the lab equipments and apparatus for tests and experiments.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
140	Wash Boys (Canteen)	S,ST,W,F,PP,L,KC, B,SE	OL,LV HH	washing and cleaning the plates, glass and cups. Serving tea & snacks.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently

					with aids and appliances, whenever necessary.
141	Helper A, ,	S,ST,W,F,PP,L,KC, B,SE,C	OL,LV HH	Cleaning the laboratories, bath rooms, washing floors and cleaning windows / doors etc.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
142	Helper B	S,ST,W,F,PP,L,KC, B,SE,C	OL,LV HH		
143	Helper C	S,ST,W,F,PP,L,KC, B,SE,C	OL,LV HH		

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144	Peon	S,ST,W,BN,MFF, PP,L,KC,,SE,H, C	OL.B.LV.HH	To open office class rooms dusting of tables chairs, carrying files, serving tea coffee any other work assigned.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
145	Peon cum Hamal	S,ST,W,F,PP,L,K C,B,SE	OL.B.LV.HH	Manual work collection of keys and open doors , serve water any other manual work assigned.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
146	Liftman	S,ST,W,MF,SE,C ,F	OL,OA,OAL.LV.HH	Operate and maintain lift.	The work is performed mostly inside. Bilateralhand activities should be adequate. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
147	Asst Cook	S,ST,W,BN,MF.L. SE.H.C	OL, ,LV HH	Assist cook in cutting sorting things and maintaining kitchen. Works in kitchen.	The work is performed mostly inside. The Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

148	Hamal / Peon (P&A), Hamal / Peon (Liner a Passenger), Hamal / Peon (Accounts a Finance), Hamal / Peon (Technical a Offshore Service)	S,ST,W,BN.MF.RW,SE,H	OL, ,LV/B HH	Carrying files and registers from one section to another section. Manual work collection of keys and open doors, serve water any other manual work assigned. Works in office.	The work is performed mostly inside. Ocassional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.
149	Helper to Mason	S,ST,W,BN.MF.F,PP,L.KC.RW.SE.H	OL, B,LV,, HH	Supervising the work of Jr. Skilled and Unskilled staff. Prepare estimate materials required, keep account of materials issued. Attend all types of masonry works / repairs. Keep tools a materials in working condition.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.
150	Helper to Painter	S,ST,W,BN.MF.S E.H	OL, , LV, HH,	Paint wood work / walls / structures, varnishing, polishing and painting.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.
151	Aya	S,ST,W,KC,L,BN,PP,MF,RW,SE,H,	OA,OL, ,B.LV HH	Keeping the premises neat and tidy. Making the rooms attractive. Receiving and distribution of mail, telegrams, parcels, etc.	The work is performed mostly inside. Bil. Hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.
152	Ward Aya	S,ST,W,L,B,BN.MF.RW.SE,H,	OL, ,LV HH	Assisting the House Sister/Keeper. Keeping and looking after the patients and their requirements.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.

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153	Pump Attendant	S,ST,W,F,PP,L,K C,B,SE,H,RW	OL,LV,HH	Operate and maintain pump sets, including motors, starters and switches. Carry out minor repairs. Prepare estimate of materials required. Keep proper accounts.	The work is performed mostly inside. The job include hazad of exprosure to high voltage current. Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.
154	Store Coolie	S,ST,W,BN.MFF,PP,L,KC,,SE,H	OL, B LV. HH	Lifting, moving transferring and carrying the things, articles etc from one section to another.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.
155	Jamadar (Sanitation)	S,ST,W,B.N.MF.L,SE,H,RW	OL,LV HH	Outdoor work including sanitary works. Sanitation manual work.	The work is performed inside as well as outside. Mobilityshould be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary.

156	Tailor	S,ST,W,MF,BN,S E,H,RW	OL,LV HH	Sewing of cloths and other materials, linen, stitching cloths, making screens for windows, decoration work.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
167	Helper to Plumber	S,ST,W,bn.mf F,PP,L,KC,,SE,H ,C	OL,LV HH	Works inside and outside buildings.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
158	Mistry	S,ST,W,bn.mf F,PP,L,KC,,SE,H ,C	OL,LV HH	Maintenance and other manual works assigned by superiors.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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Sl. No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of job	Working condition/ Remarks
1	2	3	4	5	6
159	Gestetner Operator	S,ST,W,B,SE,H, RW	OA.OL,OAL ,LV HH	Operating Gestetner machine. Maintaining the machine.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
160	Chair Recaner/Caner	S,ST,KC,MF,L,B N,PP,SE,H	OL, ,B,LV HH	Rescanning works of chair, sofa sets etc.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

161	Mate / Beldar	S,ST,W,F,PP,L,B,SE,H,RW	OL, ,LV HH	Assisting mason to carry out masonry work. Maintenance of cleanliness of the tools used.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
162	Ward Sahayak	S,ST,W,MF,PP,KC,L,BN,SE,H,RW	OA,OL, ,LV HH	Looking after the wards. Maintaining ward's cleanliness.	The work is performed mostly inside. Bilateral hand activities and mobility should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
163	Malaria Worker	S,ST,W,SE,B,H,RW	OL, ,LV HH	Providing assistance for prevention curing of malaria and taking necessary steps for guarding against malaria.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
164	Garden Guard	S,ST,W,L,B,SE,H,RW	OL, LV HH,	Guarding the garden of University and its colleges, schools. Keep and maintain register.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
165	Billiard Marker	S,ST,W,L,B,SE,H,RW	OL,LV,HH	Providing necessary tools for billiard games.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
166	Porter	S,ST,W,L,B,SE,H,RW	OL,LV,HH	Carrying various things, articles and parcels from one department to another and to various places.	The work is performed mostly outside. The job may involve lifting heavy weights. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
167	Ward Boy	S,ST,W,L,BN,PP,MF,KC,SE,H,RW	OA,OL, ,LV HH	Looking after the wards.	The work is performed mostly inside. Bilateral hand activities and mobility should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
168	Bus Conductor	S,ST,W,L,B,PP,F,SE,H,RW	OL,LV,HH	To collect fare & issue receipts, maintain records.	The work is performed mostly inside. The job may involve standing and balancing in moving vehicle. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
169	Waterman	S,ST,W,L,B,SE,H,RW	OL, ,LV HH	Operating water pipes, filling up water tanks. Providing water to office and hostel premises.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

170	Bell Men	S,ST,W,L,B,SE,H,RW	OA,OL,BL,OAL ,LV HH	Operating bell, keeping in mind the time schedules of classes.	The work is performed mostly inside. Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
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171	Helper to Tube well Operator	S,ST,W,L,B,SE, H,RW	OL,HH,LV	To operate Tube Well & maintain it.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
172	Lady Attendant	S,ST,W,L,BN.MF .RW,SE,H,	OL,OA,OAL.B LV HH	Assisting in all official manual duties and works assigned by the superiors.	The work is performed mostly inside . Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
173	Workshop Attendant (Sr. / Jr.)	S,ST,W,BN.MF.P P.L.RW.SE.H	OL,OA, B. LV HH,	Maintain the cleanliness of instruments and surroundings of the workshop. Help other staff in the installation and movements of the instruments.	The work is performed mostly inside . Mobility and bilateral hand activities should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
174	Field Attendant	S,ST,B,PP,SE,H, RW	OL, LV HH,	Working in the fields as per daily duty allotment.	The work is performed mostly outside . Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
175	Farm Shed Attendant	S,ST,BN.MF.,PP, SE,H,RW	OL, ,LV HH	Working in the fields as per daily duty allotment.	The work is performed mostly outside . Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
186	Asst. Mason	S,ST,W,BN.MF.L PP,KC,SE,H	OL,LV, HH	Attend all types of masonry works / repairs. Keep tools a materials in working condition.	The work is performed mostly outside . Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
177	Asst. Carpenter	S,ST,MF,PP,BN,, KC,L,SE,H,RW	OL, B.LV HH	Attend all types of carpentry works / repairs. Keep tools a materials in working condition. Carry out repairs of wood work.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
178	Asst. Painter	S,ST, W,BN,PP, ,KC,L, MF RW SE,H.	OL,LV.HH	Paint wood work / walls / structures, varnishing, polishing and painting.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
179	Wireman	S,ST,F,B,SE,H,R W	OL,OA,HH	Supervising the work of Jr. Skilled and Unskilled staff. Prepare estimate materials required for painting, varnishing and keep account.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
180	Dresser	S,ST,W,MF,PP,B ,N.SE,H,RW	OL,HH	To do dressing and providing first aid to the patients.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

181	Domestic Servant	S,ST,W,BN.MF.K C.SE.H,C.	OL, ,LV HH	Lifting, moving transferring and carrying the things, articles etc from one section to another.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
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182	Hostel Attendant	S,ST,W.MF.PP,L, BN,SE,H	OL, ,LV HH	Lifting, moving transferring and carrying the things, articles etc from one section to another.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
183	Helper (Hostel)	S,ST,W.MF.PP,L, BN,SE,H	OL,LV.HH	Maintaining the hostel rooms, corridors, clean and neat. Maintain and keep records and registers.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
184	Dairyman	S,ST,F,B,SE,H,R W	OL.LV.HH	Milking, feeding, handling of animals and milk distribution etc.	The work is performed inside as well as outside. Job may involve handling of domestic animals carrying heavy weights. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
185	Assistant Plumber	S,ST, W..BN,PP,MF,K C,L,SE, RW,H,	OL,LV.HH,	Attending to water sewerage work. Work related to tank, sink water outlet inlet fittings.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
186	Binder Grade-II	S,ST,BN, MF PP, ,KC,L,SE,H,RW	OL,LV.HH	Various binding works like books files etc.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
187	Metal Melter	S,ST,W.MF.BN.P P.KC.SE.C	OL,HH	Melting of various metals, raw materials for experiments and for other works related. Keep records.	The work is performed mostly inside. Mobility should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
188	Gas Attendant	S,ST,W.MF.BN.P P.KC.SE.C	OL,HH	Operating gas cylinders, maintaining the gas equipments.	The work is performed mostly inside. Mobility should be adequate Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
189	Field Attendant (Geography)	S,ST,PP,B,SE,H, RW	OL,HH	Collecting samples, raw materials, carrying equipments for geological experiments. Works allotted by the Seniors.	The work is performed inside as well as outside. Mobility should be adequate Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
190	Medical Attendant	S,ST,PP,B,SE,H, RW	OL,HH	Manual works in wards, assisting the patients. Prepare the patients for test, treatment etc.	The work is performed mostly inside. Mobility should be adequate Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
191	Section Grinder (Geology)	S,ST,PP,L,SE,H, RW	OL,HH	Grinding the samples of various raw materials, articles for experiments.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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192	Composing Attendant	S,ST,PP,L,F,SE, H,RW	OL,OA, LV HH,	Composing works given by the seniors.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
193	Fireman-cum-cleaner	S,ST,PP,L,B,SE	OL,HH	Duty related to fire-fighting, cleaning the room, doors and etc.	The work is performed inside as well as outside. The job may be hazardous and may require swift mobility. The HH category incumbent should possess functional communication skills with the help of hearing aids. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
194	Helper to Mistry	S,ST,PP,L,B,SE	OL,HH	Assisting the Mistry in his duties.	The work is performed mostly outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
195	Helper to Electrician	S,ST,BN,PP,MF, KC,L,W,B,SE	OL,HH	Assisting the electrician in his duties.	The work is performed inside as well as outside. The job could be hazardous involving exposure to high voltage current. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
196	Lab Field Mate	S,ST,W,BN,MF,P P,L,SE.C	OL,HH	Assisting the lab technicians in their duties. Works assigned by seniors concerned.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
197	Packer-cum-Binder	S,ST,MF,PP,L,B, SE	OL, BLV HH.	Packing all types of materials. Binding the articles, books and other publication articles. Keep records.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
198	Stretcher Bearer	S,ST,W,BN,MF,P P,L,SE.C	OL,HH	Operating the Stretchers for the patients, keep them clean and neat, maintain them in proper working condition. Keep records and reports.	The work is performed inside as well as outside. The job requires carrying casualty with swift mobility. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
199	Veterinary Attendant	S,ST,PP,L,SE,H, RW	OL,HH	Assisting the Veterinary Officer in his duties. Cleaning the lab and rooms and equipments etc.	The work is performed inside as well as outside. The job requires handling of pet animals. Mobility should be adequate. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.
200	CARRIER ATTENDANT	S,ST,W,MF,SE,H. C.	OL	Carrier Attendant (Telephone and Telegraph) operates and maintains carrier equipment for connecting and arranging alternative lines with outside stations. Attends to and maintains telegraph and telephone carrier equipment which enables multiple transmission to be made on single line. Tests trunk telephone lines and makes operating adjustment in telegraph repeaters.	The work is mostly performed inside. Mobility of the person should not be restricted. He should be able to perform the assigned task efficiently. The incumbent should be considered with aids and appliances.

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POSTS IDENTIFIED TO BE RESERVED FOR THE PERSONS WITH DISABILITIES IN GROUP D

201	SHOP ATTENDANT	S.ST.W.BN.L.KC. PP.MF.SE.HC	OA.OL.LV.HH	Shop Attendant performs number of low skilled tasks in wholesale or retail business establishment such as opening and closing of shop; keeping premises neat and clean; bringing articles from stock or show cases to counter or from manufacturers, dealers or railway stations to establishment premises; opening packages and storing articles at proper places and assisting Shop Assistant in measuring, weighing and packing of articles. May attend to local dak, bank transactions and run other errands.	The work is mostly performed inside. Mobility and bilateral hand activities should not be affected. The incumbent should be considered with aids and appliances.
202	CLEANERS	S,ST, W,BN, L,MF,SE.C	OA.OL. HH	Sweepers and related labourers sweep and clean streets, parks, airports, stations and other public places or perform odd jobs.	The work is performed inside as well as outside. Mobility and bilateral hand activities should be adequate. The incumbent should be considered with aids and appliances.
203	PRUNERS, TEA GARDEN	S.ST.W.BN.MF.S E.	OA.OL.LV.HH	Pruner, Tea Gardens prunes branches of tea plants to produce better yield. Observes plant and decides extent of pruning needed. Cuts branches using pruning knife at desired point and disposes them off by spreading at bottom of plant or by removal. May prepare land for planting tea plants. May spray insecticides. May perform low skilled manufacturing tasks in factory during heavy harvest months.	The work is performed outside. Mobility and bilateral hand activities should be adequate. The incumbent should be considered with aids and appliances.
204	LABOURER(PLANTATION)	ST.W.L.PP.MF.SE .	OA.OL.LV.HH,	Labourer, Plantation performs various low skilled tasks in connection with preparing land, planting, weeding, spraying of insecticide, picking tea leaves, plucking coffee seeds, etc. and may be designated according to nature of work performed.	The work is performed outside. Mobility and bilateral hand activities should be adequate. The incumbent should be considered with aids and appliances.
205	TAPPER, PALM JUICE	S.ST.BN.MF	OA.OL.HH	Tapper, Palm Juice makes cuts in trunks of palm-trees and gathers oozed out sap (palm juice). Climbs palm-tree with pot and knife tied with his waist through belt. Cleans space at top of tree-trunk preparatory to tapping. Cuts narrow 'V' shaped opening in tree-trunk at specified spot with knife to permit flow of sap. Fastens pot on tree trunk with rope and ensures that palm-juice drops into pot. Adjusts pot, if necessary, to avoid waste. Empties full pot into bucket next day and refixes empty pot at adjacent place on tree trunk for further collection. Repeats process for collection of juice from other trees.	The work is performed outside. Mobility and bilateral hand activities should be adequate. The incumbent should be considered with aids and appliances.

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206	TAPPER, RUBBER	S.ST.BN.MF	OA.OL.HH	Tapper, Rubber cuts channel grooves on trunk of rubber trees at prescribed angle on specified area and gathers excluded latex. Fastens spout and cup below lowest end of cut to collect oozed out latex. Adds preservatives or anticoagulants into cup where specified. Repeats process on other trees under his charge and empties cups when full or when oozing stops, into bucket. Scraps coagulated latex from scars on trees before making fresh cutting. Ensures that cups and spouts are clean and tapping cuts are of uniform length and depth, without causing injury to tree trunk. Repeats process on tapped trees next morning. May sharpen tapping knife and carry latex to reception station for weighing and further processing.	The work is performed outside. Mobility and bilateral hand activities should be adequate. The incumbent should be considered with aids and appliances.
207	MILK DAIRY ATTENDENT	S.ST.BN.PP.MF	OA.OL.LV.HH, B,	Milks, and cleans milch cattle collects various feeds mixes them and feeds animals before milking. Regulates timing of milking. Cleans and disinfects buckets and other containers used in milking in sun or vacuum. Ties hind legs of animals and washes hind quarter with chlorinated water. Cleans udder with plain chlorinated water and massages them by hand. Disinfects hand by washing with chlorinated water. Adjusts buckets between own legs below udder. Carries bucket containing milk to specified place of storing. Treats udder and other minor injuries by applying antiseptic powder, ointment, etc. May sell milk. May prepare ghee, butter and cream.	The work is performed outside. Mobility and bilateral hand activities of the person should be adequate. The incumbent should be considered and should be able to complete assigned task efficiently with aids and appliances.
208	MILKER, MACHINE	S,ST,W.BN.SE	OL.LV.HH	Tends machine to milk dairy cows and buffaloes. Guides cows and buffaloes into stanchion and cleans teats and their udder with disinfectant. Squeezes teats to collect sample of milk in strainer cup and examines sample for curd and blood. Starts milking machine and attaches cups of machine to teats of cows and buffaloes. Removes cups when required amount of milk is obtained. Dips cups of machine into disinfectant solution after each animal is milched. Empties milk receptacles and cleans and sterilizes equipment.	The work is performed outside. Mobility of the person should be adequate. The incumbent should be considered and should be able to complete assigned task efficiently with aids and appliances.
209	POULTRY FARM WORKE	S,ST,W.BN.SE	OA.OL.OAL .LV.HH,	Attends to poultry stock to raise hens, chickens, turkeys and other poultry for egg production and sale as meat. Feeds poultry, cleans cages, nests and brooder houses. Sprays poultry houses with disinfectants and observes poultry for indications of diseases such as fowl pox, bronchitis and coccidiosis. Places vaccines in drinking water, injects vaccines into poultry or dusts air with vaccine powder to vaccinate poultry against diseases. Maintains feed and production records. May incubate fertile eggs. May kill and dress poultry.	The work is performed inside as well as outside. The incumbent should be considered with aids and appliances.

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210	HATCHERY OPERATOR	S.ST.BN.MF.SE	OA.OL.OAL.LV.HH	Operates incubators to hatch eggs. Sets and adjusts mechanism of incubators to maintain required degree of temperature at different stages of incubation. Marks ownership and dates of setting eggs. Sets them on tray and places it into incubator. Inserts and places nursery tray after filling hot water into water channels provided in it (nursery tray) for creating humidity. Adopts disinfections technique to avoid contamination of hatchery. Keeps and maintains breeding records. May operate electrical incubator having automatic devices of controlling temperature and turning eggs. May raise select poultry and sell quality eggs. May demonstrate operations of various types of hatchery plants to develop hatching of eggs. May suggest effective measures to employer for better results.	The work is performed inside as well as outside. The incumbent should be considered and should be able to complete assigned task efficiently with aids and appliances.
211	NURSERY MAN	BN,KC,MF,SE	OL.LV.HH	Nurseryman; Mali, Nursery manages nursery on own account, or on behalf of employer to grow trees, plants, flowers, shrubs, creepers, seeds, bulbs etc. in open air or green houses for sale to customers. Decides kind and number of plants to be grown and method of planting, cultivating and treatment based on soil, climatic conditions, irrigation facilities etc. Selects and purchases seeds, fertilizers, insecticide. Equipments and machinery and other items. Plans preparation of beds and method of planting, depending on type of plants to be grown. Watches growth of sapling, seedlings, grafts and plants. Hoes and prunes excess growth and offshoots of plants, dusts and sprays pesticides and takes other measures to protect plants from pests, wild animals, etc. Keeps records of cost and production statement. Sells seedling, seeds, bulbs etc. May specialise in landscape planting.	The work is performed inside as well as outside. The incumbent should be considered and should be able to complete assigned task efficiently with aids and appliances.
212	FISH CURER	BN.MF.SE	OL.HH	Fish Curer salts, cures and preserves fish to prevent putrefaction and for use over long periods. Washes fish with water and cuts off head, fins, tail etc. as necessary. Opens out stomach with knife and removes viscera, gills etc. to prevent putrefaction. Applies salt to cleaned fish either one by one or in lot to preserve them. Stacks salted fish for required period and shuffles them as necessary at specified intervals. Takes fish out of stack and washes them if necessary. May dry fish in sun with or without cleaning and salting particularly in case of seeds and small fingerlings.	The work is performed outside. Mobility of the person should be adequate. The incumbent should be considered with aids and appliances.
213	FISH MEAL MAKER	BN.MF.SE	OL.HH	Fish Meal Maker makes fish meal powder by dehydration, drying and grinding processes for use as food for poultry, etc. Feeds fresh fish into hand press to remove water and oil. Dries pressed fish in sun. Cuts dried fish into small pieces and grinds them to powder by machine. Packs fish meal powder in containers.	The work is performed outside. Mobility of the person should be adequate. The incumbent should be considered with aids and appliances.

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214	NET MAKER	S.ST.W.BN.MF.S.E.	OL.BL.LV.HH,	Hand makes nets and meshes by weaving twine and thread with netting needle or shuttle. Selects design of netting and kind of twine or thread required. Plaits (interweaves) and knots twine or thread with netting needle or shuttle to prepare selected patterns. Waxes twine while weaving to smoothen and strengthen it. Trims excess twine or thread.	The work is performed outside. Mobility of the person should be adequate. The incumbent should be considered with aids and appliances.
215	NET MAKER(FISHING)	S,ST,W,BN, MF,SE	OL.B.LV.HH	Makes fishing nets and mends torn or worn out ones using wooden needle and thread. Fabricates nets to required measurements to catch different types of fish. Removes weeds entangled in nets during fishing and spreads them on shore for drying. Examines nets for torn or worn out parts and sews them with wooden needle and nylon, cotton or hemp threads using different knots as required. Ties new floats or weights to nets. May tan and preserve nets. May fish in deep sea or inland waters using different kinds of nets. May assist Fishermen in dragging net with catch or boat to shore after fishing.	The work is performed outside. Mobility of the person should be adequate. The incumbent should be considered with aids and appliances.
216	CRYSTALLISATION ATTENDANT	ST.BN.MF.SE.	OL.HH	Crystallisation Attendant removes mother liquor, syrup etc., from chemical solution and collects crystals formed. Operates valves to allow required quantity of heated liquor (chemical solution) to enter crystallisation tank. Starts stirrers in tank to agitate liquor. Admits cooling water to coils in tank, ensuring that liquor is cooled evenly and at controlled rate over fixed period of time. Stops machine when required state of crystallisation has been obtained, and drains off contents. May add crystals to induce crystallisation.	The work is performed inside. Mobility of the incumbent should be adequate. The incumbent should be considered with aids and appliances.
217	ROLLER ATTENDANT	ST.W.L.PP.BN.MF .SE	OL.HH	Roller Attendant; Rolling Machine Attendant(Tea) feeds and tends rolling machine to roll withered tea leaves. Signals Withering Loft Attendant to supply withered leaves for rolling; charges roller drum with required quantity of withered leaves by hand or basket; starts machine pushing lever to roll withered leaves for specified time; adjusts pressure of machine as required by manipulating lever; stops machine when leaves have been rolled and opens trap door to release them into container placed below. May feed and tend roll breaking machine to sieve rolled leaves.	The work is performed inside as well as outside . Mobility of the person should be adequate. The incumbent should be considered with aids and appliances.

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218	CARBONATION STORAGE TANK ATTENDANT	ST.W BN.MF.PP.L.SE.R W	OL.HH	Carbonation Storage Tank Attendant; Carbonation Juice Pump Attendant tends carbonated storage tank and arranges pumping of carbonated juice to filter press. Ensures filling of carbonated juice in main storage tank and filling of bottom tank from it, by operating tap or valve and watching overflow pipe, opens pump line valve to pump off juice to filter press at desired speed; cleans tank strainer frequently to maintain easy flow of juice in pumping. May regulate flow of juice in bottom tank and operate pump, if necessary. May be designated as FIRST/SECOND CARBONATION STORAGE TANK ATTENDANT if engaged on first or second carbonation tank.	The work is performed inside . Mobility of the person should be adequate. The incumbent should be considered with aids and appliances.
219	Anti Malaria Coolie	S,ST.W.BN.L.MF.R W.SE.C	OL HH.	Spraying anti-malaria liquids s	The work is mostly performed outside.The Job Hazardous in nature due to exposure to intoxicants.
220	Anti Malaria Mazdoor	S,ST.W.BN.L.MF.R W.SE.C	OL HH.	Manual work in the field of health	Able to follow instruction from the superior, mobility of the person should be adequate.
221	Attendant-Family Welfare (Female)	S,ST.W.BN.L.MF.R W.SE.C	OA.OL HH	To help the Family Welfare Officer and keep the family clean assist in cleaning and maintaining hygiene.	Work is performed both outside & inside. Should have functional communication skill with assistive listening devices.
222	Bawaheer	S, BN, SE, RW, PP, MF, ST, W, L,	OL HH	To assist Head Bawaheer in cleaning, repairing Glass art objects and preserving	Work is mostly performed inside
223	Board Room Attendant	S,BN, SE, RW, C, MF, ST, W	.OL HH	To organize & prepare, serve snacks, meals for VVIPs and VIPs in Board room.	Work is mostly performed inside
224	Burnisher	S, BN, SE, RW, PP, MF, ST, W, L,	OL HH	Cleaning & preserving of arms in Museums	Work is mostly performed inside
225	Garden Attendant	S, RW, BN, MF, SE, ST	HH.OA.OL	Tasks in gardens like watering the plants etc	Work is mostly performed inside
226	Graining Operator	S,BN, SE, RW, MF, ST, W	HH.OL	Operation of graining machine in Offset Press or Litho printing press	Work is mostly performed inside in a noisy environment.
227	Groom	S,BN, SE, RW, MF, ST, W	HH.OL	Basic Horse care, Keep the horses ready in Stable	Work is performed inside the stable. Should have good health.

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228	Hamal-cum-Sticher	S,BN,SE, RW,MF,	HH OL.BL	Stitching works	Mostly work is performed inside. Should have good health.
229	Head Bawaheer	S, BN, SE, RW, PP, MF, ST, W, L,	OL .HH	To clean, repair Glass art objects and preserving	Work is performed inside
230	Junior Press Assistant	S,BN, SE, RW, MF, ST, W	OL.HH	To do hand composing, operating treadle printing press & Offset printing machines	Work is performed inside under noisy condition.
231	Khalasi (Workshop) *	S, RW, BN, MF, SE, ST	OL.HH	To carry out manual job in the workshop.	Work is performed both indoor and out door. The job may involve carrying heavy weights and manipulation of machines. * Not identified for Railways personnel who are involved in operation of trains, maintenance of rail tracks movement of engines and compartments in yards, telecommunication and signalling works.
232	Khalasi/Tele*	S,ST,BN,MF,SE	OL.HH	Required to handle telecom assests and duties are linked with safety and mintance of train operation and therefore proper vision hearing and proper hand foot movement reired for saftey of individuls & others.	The work is perfomed mostly inside. Ocassional field work is involved. he usually works alone.I ncumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary. * Not identified for Railways personnel who are involved in operation of trains, maintenance of rail tracks and movement of engines and compartments in yards, telecommunication and signalling works etc.
233	Khalasi (Civil)*	S,ST,BN,MF,SE	OL.HH	Works for maintance of track involoig train operation movement	The work is perfomed mostly inside. Ocassional field work is involved. he usually works alone.I ncumbent should be functionally able to complete the assigned task efficiently with aids and applainces, whenever necessary. *Not identified for Railways as the personnel are involved in operation of trains, maintenance of tracks movement of engine and compartment in yards ,telecommunication and signalling etc.
234	Lascar OD	S.ST.W.BN.MF.SE.C	HH	Sea man helps to drive Ships and Launches. Help in maintaining the Ships, launch etc.	The work is performed mostly outside especially in the deep waters. The incumbents must know swimming

235	Masalchi/ Cook Mate	S.ST.W.BN.MF.SE.C	OL HH	To prepare masala, spices etc. and to help the Cook	Work is performed inside in hazardous condition.
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236	Mess Waiter	S.ST.W.BN.MF.RW. SE.H	OL HH	To serve drinking water to the mess members & customers	Work is performed inside the mess.
237	Millwright (Semi-skilled) Artisans *	S.ST.W.L.PP.BN.MF. RW.SE.C,	OL HH,*	Lifting of goods & operating machines	Work is performed inside and out side * Not identified for Railways personnel (except OL Category) who are involved in operation of trains, maintence of rail tracks and movement of engines and compartments in yards, telecommunication and signalling works.
238	Monument Attendant	S.ST.W.BN.MF.RW. SE.H.C	OL HH	Maintenance of monuments related to cleaning, upkeep, repair etc.	Work is performed mostly outside in a dusty environment.
239	Motor Transport Cleaner	S.ST.W.BN.MF.L.PP. SE.C	OL HH	To clean the motor vehicles, keep the vehicle always ready for use	Work is performed in noisy & dusty condition. Mobility should not be restrict.
240	Multi-Task-Attendant (MTA)	S.ST.W.BN.MF.L.PP. SE.C	OA.OL.BL.B. LV HH.	Help in catering/house keeping/gardening & forestry data processing .Day to day tasks in official work related to carrying files drafting of office equipments and tables and various other official tasks assigned by superiors /supervisors.	Work is performed Outside as well as inside job accomplished under supervision. Of seniors. Incumbents should be able to perform assigned work efficiently with aids & appliances.
241	Nursing Orderly (Male)	S.ST.W.BN.MF.L.PP. SE.C	OL.OA HH	Taking care of the patients in the Hospital & preparing beds etc.	Work in calm & quite environment. With Hearing Aids & legible speech
242	Poultry Attendant	S.ST.W.BN.MF.SE.C	OA.OL.OAL.LV HH	Maintaining Poultry farming	Mobility should not be restricted incumbents should be able to performed assigned work efficiently with aids & appliances.
243	Sifter	S.ST.W.BN.MF.RW. SE.C,	OL.OA HH	Maintaining the Registers	Work is performed inside with good light condition in mobility should not be restricted incumbents should be able to performed

					assigned work efficiently with aids & appliances
244	Supporting Staff	S, RW, BN, MF, SE, ST	OL, LV, HH	Assisting in performing various tasks	Work is performed indoor and outdoor. Mobility should not be restricted incumbents should be able to performed assigned work efficiently with aids & appliances

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245	Technical Operator (Drilling)	S, ST, W, BN, MF, RW, SE,	OL, HH,	Assist in different operations of Ground water drilling.	Mostly work is performed outside Mobility should not be restricted incumbents should be able to performed assigned work efficiently with aids & appliances
246	Topass	S, ST, W, BN, MF, RW, SE,	, OL, HH	They would work as Cleaners or Safaiwalas including cleaning of Lavatories in the Ships. They may be entrusted with other management duties also.	The work is performed mostly outside on aship .the incumbents must know swimming
247	Washerman	S, ST, W, BN, MF, RW, SE,	OL, HH	To wash, clean the clothes and aprons	Work performed outside in hazardous condition. Incumbents should be able to performed assigned job efficiently with aids & appliances.
248	Postal Attendant	S, ST, W, BN, MF, RW, SE, C	.B, LV, HH	Postal Attendant supplies stationery articles to officials, prepares envelopes, weighs and affixes postage stamps on outgoing dak, binds registers, loose files, books etc. and performs other miscellaneous work. Sorts out files according to number or other distinguished marks. Helps Record Clerk in stitching papers or typing bundles and marking them. Arranges files in racks or other special receptacles in prescribed order or as instructed by Record Clerk. Takes inventory of stationery items received from central stores and helps Record Clerk in getting them entered in registers. Collects indent from Record Clerk and supplies stationery articles or files to indentors against acknowledgement. Weighs covers of outgoing dak, affixes correct stamps on them and fastens them for posting. May prepare new envelopes from rough paper and paste economy slips. May operate duplicating machine and cyclostyle required number of copies. May supervise work of peons. May attend to any other duties allotted.	The work is performed mostly inside. occasional field work is involved .incumbent usually works alone. Mobility and billeted hand activities should be adequate. incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.

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249	Maill Runner	S.BN.SE.RW.MF.ST.W.	OL.LV.HH	<p>Mail Runner transports mail bags in van or cart to and from different post offices and railway station in his area. Collects mail bags from head post office or railway station. Counts and acknowledges their receipt. Loads mail bags in proper order in mail van or cart. Accompanies mail bags in van or cart for security, delivers them at railway station or post office and obtains receipt of delivery. Collects outgoing and local mail bags from post office, counts them and acknowledges their receipt. Delivers them at head post office against receipt. May assist in stamping, sorting and distributing letters. May carry mail bags manually. May work as Letter Box Peon.</p>	<p>The work is performed mostly Outside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.</p>
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